

**The Registrar General,
Registrar General's Department,
No. 234/A3,
DenzilKobbakaduwaMawatha,
Baththaramulla**

Application No:

For office use only

**APPLICATION FOR A WARRANT IN AN
ADDITIONAL LANGUAGE**

Language/Languages

Sinhala

English

Tamil

01. Full name: **Mr./Mrs./Miss**

in English

in Sinhala

02. Name with initials:

in English

in Sinhala

03. (I) Permanent address:

in English

in Sinhala

(II) Current office address:

in English

in Sinhala

04. If Notarial Warrant is sought for Tamil language, state herein full name and address in the same language.

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05. (I) National Identity Card No. :

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(II) Contact No. Res. :

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Mobile:

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(III) Personal File No. :

R	G	N	B										
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*According to the section 06
in the first Appointment Letter*

(IV) email address :

06. (I) High Court zone :

(II) Land Registry :

(III) GramaNiladhari Division :

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 (Signature)

Date:

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The following documents are annexed here with.	
I The copy of the Sinhala/Tamil/English Notarail Warrant	[]
II Certified copy of Ordinary Level certificate	[]
III Receipt of paid Rs.-/- for Registration	[]
IV Copy of the National Identity Card	[]

Instructions for Completing the Application

01. All the particulars should be submitted in clear hand writing.
02. Completion of all information in the application is compulsory.
03. The following documents should be submitted together with the application.
 - I. A copy of the Notary license certified by a Registrar of Lands or staff officer of the Registrar General's Department
 - II. A copy of the certificate of G.C.E (O/L) examination with a credit passes for the Language applied as Language medium.(This should be certified as a true copy by a Registrar of Lands or staff officer of the Registrar General's Department)
 - III. Copy of the National Identity Card
 - IV. Affidavit if having any difference in the name between Notary License and Exam certificate
 - V. A request letter to enter a new address if having a difference in the Address of First License and required to enter the new address,

Charges for the License

Receipt of payment of Rs. 2000/- for each language medium applied, made

- To the shroff of the Registrar General's Department

*** N.B**

- 1. Please note that the applications which are not compatible to the above instructions will be rejected.**
- 2. Actions will be taken to issue licenses within one month for the applications which are completed according to the above instructions.**
- 3. Further information can be obtained from the Notaries section :Telephone No. 0112-2889488(Extension 244/246) of Registrar General's Department**