

ரெகிஸ்ட்ரார் சனரால் டெபார்ட்மென்டில்
(உட்க ஸீர்டிசு 254)
பதிவாளர் நாயகம் திணைக்களம்
Registrar General's Department

கார்டிசு சா஁ன லார்டால னா ஶீசூதி - 2024
செயல்திறன் அறிக்கை மற்றும் கணக்குகள் - 2024
Performance Report & Accounts - 2024

Annual Performance Report for the year 2024



Registrar General's Department (Expenditure Head 254)

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Chapter 01-Institutional Profile

1. Introduction

The Registrar General's Department which is functioning under the Ministry of public administration, home affairs, provincial councils and local governments at present was originally established in the year 1864 with the purpose of registration of lands. Head office of the institute was established in Colombo, and branch offices that are Land Registry Offices were established in major cities. By establishing these offices it was expected to register the land rights of the public. As it takes years to register the right, as interim step, provisions were made to prepare a method of registering legal documents related to land. In the year 1998, with the purpose of registering the ownership of lands, the Registration of Title Act No.21 of 1998 was enacted.

On the provisions approved by the Registration of Title Act No. 21 of 1998, computerized registration of rights was started in the year 2003. In the Procedure initiated together by Survey Department, Land Title Settlement Department, Land Commissioner General's Department and Registrar General's Department for the role of the department, Title registration offices were also established in association with selected land registry office.

Civil registration activity that is registration of births, marriages and deaths was assigned to the Department in 1867. In the early days, not much attention has been given to the registration of births in Sri Lanka. With the adoption of Registration of Births and Deaths Ordinance No. 1 of 1895 there is an expansion in functions of Registration of births and deaths in the department and by now the registration activities of the legal documents related to the Births, marriages and deaths and property were done with the purpose of protecting the civil rights of Sri Lankan people.

In the year 1992, the District Registrar Division which was existed by combining the land and district registrar offices were decentralized to the level of Divisional Secretary's Office. An additional district registrar responsible to the Registrar General was appointed in charge of the office. Also, in order to facilitate the work of the department, the divisional secretary was appointed as a district registrar and the district secretary of the respective district as additional registrar general.

Vision and Mission of the Institute



Vision

Acting as the pioneer in public centralized service providing in registration, conservation and certificate issuance of the documents which affirm the Legal rights of the Civil rights of the Public, immovable and moveable properties.

Mission

Registration of legal documents relevant to immovable and moveable properties, Registration of Land titles of Sri Lanka, registration of the Marriages, Births and Deaths which are important events of a human life, conservation of those documents and issuance of the certified copies of those documents upon requests and help to protect the rights of the public through this.

Leading Ranges

- ☞ Affirming Civil rights (**Civil**)
- ☞ Affirming legal ownership of movable and immovable properties (**Notary**)
- ☞ Expanding public services through modern technology (**Technical**)
- ☞ Providing data and information for development indexes (**Statistics**)
- ☞ Human resources management for administration (**Administration /Training**)
- ☞ Providing continuous infrastructure for efficient and effective administration (**Administration/Supplies**)
- ☞ Transparent financial management for administration (**Accounts**)
- ☞ Implementing multi sectoral development projects (**Development**)
- ☞ Financial Audit (**Internal Audit**)

4. Scope of the Institution

There are three main functions of the Registrar General's Department

1. Registration of documents related to immovable and movable properties, attorney licences , encumbrances related to immovable properties and civil registration
2. Custody and document conservation
3. Issuance of copies of certificates

Activities

1.1 Registration of documents

- Registration of documents relating to immovable properties
- Registration of documents relating to movable properties
- Registration of Powers of Attorney

1.2 Title Registration

- Registration of title relevant to immovable properties

1.3 Civil Registration

- Registration of all the marriages, births and deaths occurred within Sri Lanka as well as registration of marriages, births and deaths of Sri Lankans occurred abroad.
- Registration of Court Orders in relation to Child Adoption and re-registration of births of those children , decision making on the requests regarding Kandyan marriages and divorces
- Registration of Kandyan marriages and divorces

2. Custody and document conservation

- Custody and conservation of documents relevant to registration of civil and land documents, duplicates of Notary Deeds and other documents to be conserved.

3. Issuance of certificate copies

- Issuance of the certified copies of all the documents which are to be issued copies to the authorized person to obtain such copies

Conjunctive Activities

- Appointing and administration of Marriages, Births and Deaths Registrars
- Appointing of Notaries and maintaining their personal files.
- Affirming that the due Stamp duties have been paid on deeds and other documents
- Issuance of translations of certificate copies
- Making amendments.
- Publishing of Bio statistic reports

Acts and Ordinance

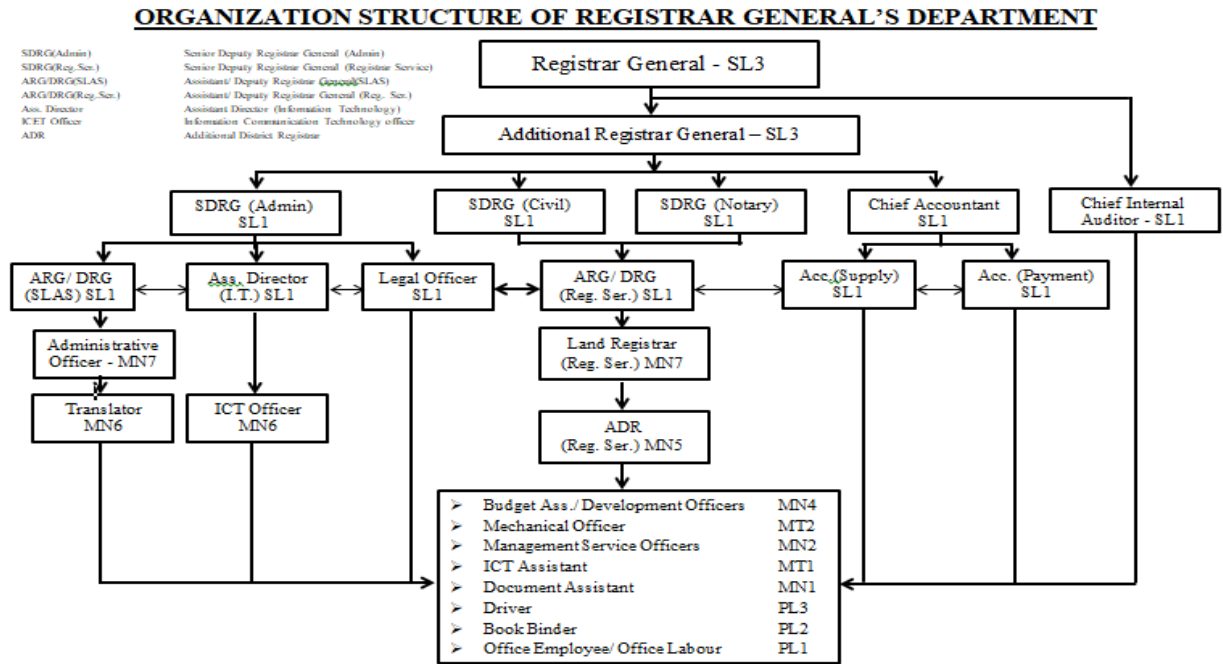
1. Registration of Lands

- Document Registration Ordinance No 23 of 1927 (Chapter No 117)
- Notary Ordinance No 01 of 1907 (Chapter No 107)
- Trust Ordinance No 09 of 1917
- Land (Restriction on Alienation) act No 38 of 2014
- Stamp Duty (Special Provisions) No 12 of 2006
- Increase of Fines Act No 12 of 2005
- Revocation of Irrevocable Deeds of Gift on the ground of gross ingratitude Act No 05 of 2017
- Apartment Ownership Act No 11 of 1973
- Powers of Attorney Ordinance No 04 of 1902 (Cap 122)
- Land Development Ordinance No 16 of 1969 (Cap 464)
- Sannases and Old deeds Ordinance No 06 of 1866 (Cap 136)
- Old deeds and documents Registration Ordinance (Cap 137)
- Land Registers (Reconstructed Folios) Ordinance (cap 120)

2. Registration of Marriages, Births and Deaths

- Births and Deaths Registration Act No 17 of 1951
- Kandyan Marriages and Divorce Act No 44 of 1952
- Muslim Marriages and Divorce Act No 13 of 1951
- Marriages (General) registration Act No 19 of 1907
- Adoption of Child Ordinance No 24 of 1941
- Consular Functions Act No 04 of 1981
- Registration of Deaths (Temporary Provisions) Act No 19 of 2010
- Registration of Deaths (Temporary Provisions) Act No 16 of 2016

1.4 Organization Chart



1.5 Main Divisions of the Department

1. Administration Division



Administrative and establishment activities of the staff are being carried out by the Administration Division of the Registrar General's Department and the coordination and supervision of administrative and establishment activities of the head office, all the regional offices and Land Registrar Offices functioned under the Department are also being carried out by the Administration Division

Functions

1. Targeting all the divisions to achieve the vision and mission of the Department and maintaining a proper coordination among divisions for that.
2. Supervision of activities such as attachment, transfers, promotions, conducting Efficiency bar examinations, retirements, leave and disciplinary actions of all the officers.
3. Supervision of all the activities including disciplinary actions, preliminary investigations/formal disciplinary investigation/ issuance of disciplinary orders of the staff.
4. Administration and the supervision of the Transport activities of the Department
5. Fulfillment of all the activities related to Departmental Post such as transporting the post in and out and distribution
6. Execution of the Annual Action Plan of the Department, progress review, directing to relevant divisions in order to take necessary measures during recession situations and revision of the Action Plan appropriately.
7. Preparation of the Performance Report of the Department and applying its analysis for the preparation of future Action Plan
8. Carder Management, vacancy filling and activities related to recruitment

9. Administration of the activities related to the contracted services such as infrastructure facilities which are water, electricity, communication and security service, sanitation service.
10. Taking steps to revise the recruitment procedures of departmental services as required.
11. Creating new posts under FR 71
12. Calling the meetings of staff grade officers, preparation of reports and supervision.
13. Registration of the officers for Agrahara Insurance Scheme and forwarding of claim applications.
14. Authorizing District Registrar/ Additional District Registrars
15. Activities related to Right to Information Act.
16. Coordination and supervision of the actions of the Department in relation to the elections conducted by the Elections Commission.
17. Granting approval for over time and Holiday pays
18. Allocating provisions for Free Post
19. Actions relevant to train season ticket and the issuance of railway warrants.

1.1 Development and Training Unit



The Development and Training Unit plays a significant role in physical and human development of the department. It implements development projects to establish facilities required for the efficient conduct of office activities, increase the capacity of the physical assets of the Department through renovations and modernization activities. It also deals with the training and capacity building of all officers of the Department and launches programs based on institutional and non-institutional functions including local training programs, foreign training programs, postgraduate courses, language proficiency courses.

1.2 Information Technology Division



Providing necessary technical assistance for the information technology related projects such as E-BMD, E-Population, E-Land and E-Title, supervision, networking activities of hardware and internal software activities, and tasks related to departmental website administration are mainly carried out by the Information Technology Division.

Functions

1. Major e-services launched by the Information Technology division

(01) E-BMD Programme

- i. Issuance of scanned B.M.D documents from each regional office through the database system.
- ii. Programme for applying B.M.D documents through Online method.
- iii. Programme for applying and issuance of folios through Online method.
- iv. Opportunity to check the accuracy of B.M.D documents has been given for other institutions..
- v. Programme for issuance of B.M.D by foreign missions

(02) Programme for applying and issuance of folios through Online method

(03) e-Population Registry Project

2. Other projects implemented under the supervision of the Information Technology Division

1. e-Title Programme
2. e-Land Project
3. e-Population Registry Project

3. Other Services

1. Technical coordination activities required for providing LGN connection for all the offices belonging to our department
2. Developing softwares relevant to the department..
3. Providing information technology operation instructions relevant to the department..
4. Maintenaning and updating of the departmental web-site .

1.3 Legal Division



The Legal Division provides the necessary legal support for the cases related to civil registrations, causes related to document registrations, cases against notaries and subject matter related to the judicial process in administrative proceedings.

Scope of Duties of Legal Division

1. preparation of observation reports relating to marriage/birth/death certificate amendment cases.
2. Preparation of observation reports related to adoption cases
3. Duties related to restoration of decayed marriage/birth/death records .
4. Preparation of observation reports related to land cases and subject matters..
5. Matters relating to judgments on amendment of marriage/birth certificates .
6. Preparation of observation reports related to cases against notaries
7. Obtaining legal assistance related to administrative cases from the Attorney General's Department, preparation of observation reports, appearing in the court to explain facts.
8. Duties related to petitions, notices received in divorce cases.
9. Duties related to petitions, notices received in connection with maintenance cases

Functions of Legal Division

- Preparation of observation reports to petitions/notices/Writs to Courts
- Forwarding proxy related to it.

- Directing department officers for relevant cases
- Directing the court orders Forwarded after the completion of court proceedings relevant to those cases , to regional offices for registration

regarding the court concerned amendments related to birth certificates, death certificates, marriage certificates of Sri Lankans living in Sri Lanka and abroad

- ☞ In case birth certificates, death certificates, marriage certificates of Sri Lankans living in Sri Lanka and abroad are destroyed or decayed conducting the Court proceedings required for reinstatement of said certificates and preparation of relevant certificates and forwarding them for conservation and for issuing copies to the Regional Offices and Central Record Rooms, in relation to the court order in completion of the court proceedings related to such cases
- ☞ Preparation of observation reports in relation to the petitions/notices/Writ which are forwarded by the Courts relevant to the divorce cases conducted in foreign countries of the Sri Lankans living abroad and forwarding to the Courts. Forwarding proxy related to that. Directing officers of the department for relevant cases.
- ☞ Preparation of reports concerning the cases regarding the problematic registrations in registering the new births of the Lankans living in Sri Lanka and abroad
- ☞ Execution of court orders related to missing deaths and coordinating the relevant legal process.
- ☞ Preparation of observation reports for the petitions/notices/writ forwarded by the court related to adoption cases and forwarding them to Courts. Forwarding proxy in relation to that. Directing the officers of the department for relevant cases. (Adoption Cases)
- ☞ Preparation of observation reports related to maintenance cases, execution of court orders and Coordinating the relevant legal process.
- ☞ Preparation of observation reports in relation to the petitions/notices/Writ which are forwarded by the Courts relevant to the land cases and forwarding to the Courts. Forwarding proxy related to that. Directing officers of the department for relevant cases.
- ☞ Preparation of observation reports for the cases relevant to notaries and conducting the activities of the relevant subject matters.
- ☞ Obtaining legal assistance related to administrative cases of the department provided by the Attorney General's Department. Preparation of observation reports.forwarding proxy relevant to cases. Directing officers of the department for relevant cases.

Conjunctive Activities

- Obtaining legal advice and consultations from the Attorney General's Department and attending advisory meetings.
- Appearing to give evidence on behalf of the Registrar General
- Obtaining legal assistance from the Attorney General's Department.
- Coordination with officers of Attorney General's Department
- Preparation of proxy related to all cases and forwarding them to concerned officers
- Conducting training programs related to duties.
- Coordinating With other government agencies related to these duties.

2. Civil Registration Division



The registration of births, deaths and marriages in the island was started in 1867 as Civil Registration and was entrusted to the Registrar General under the administration of the Ministry of Home Affairs. The centralized system for civil rights registration in the district secretariats was decentralized to Divisional Secretary Division's in 1992 to provide more prompt service to the people.

As such, District Registrar Divisions have been established in 336 Divisional secretariats to perform civil registration functions such as register births, marriages and deaths, and nearly 1488 births, marriages and death registrars have been appointed to cover the entire island. Below mentioned functions including the maintenance of personal files of those registrars are performed by this division.

Functions

- ☞ Performing the duties entrusted by the Acts and Ordinances
 - Births and Deaths Registration Act No 17 of 1951
 - Marriages (General) registration Act No 19 of 1907
 - Kandyan Marriages and Divorce Act No 44 of 1952
 - Muslim Marriages and Divorce Act No 13 of 1951
 - Adoption of Child Ordinance No 24 of 1941
 - Consular Functions Act No 04 of 1981
 - Registration of Deaths (Temporary Provisions) Act No 16 of 2016
 and
 - Registration of Deaths (Temporary Provisions) Act No 19 of 2010
- ☞ Publishing the divisional registrar vacancies in the gazette, examining the supporting documents submitted by the district secretary based on the interviews , forwarding the appointment recommendations to the Registrar General , obtaining approval and making appointments accordingly
- ☞ Maintenance of personal files of divisional registrars, providing the service extensions and retirements.
- ☞ Conducting of Preliminary investigations into complaints received about Divisional Registrars, enforcement of disciplinary orders.
- ☞ Paying allowances of the Divisional registrars.
- ☞ All the activities relevant to appointing Additional Marriage Registrars..
- ☞ Providing the necessary training and guidance required for the above Registrars working throughout the island and dealing with their requests.
- ☞ Preparation of monthly progress reports of the Divisional Secretariats.
- ☞ Preparation of monthly progress reports of Assistant Registrar General's offices.
- ☞ Preparation of monthly income classification reports
- ☞ Paying holiday pays for the Additional District Registrars..
- ☞ Updating the records on alternation of names , in the data system
- ☞ Issuance of child certificates by registering court orders for child adoption approval of applications submitted for registration of such births and forwarding to the Divisional secretariats for registration.
- ☞ Obtaining assistance from the Attorney General's Department on the legal matters relevant to civil registration activities and participate for the legal discussions with the Attorney General's Department in necessary instances..
- ☞ To issue orders to the Divisional Secretariats to record the divorce in the marriage certificates , in accordance with the divorce orders issued by the courts under the General Marriage Act.
- ☞ Granting approval for the registration of marriages between foreigners and Sri Lankans.
- ☞ Revising marriage, birth and death registrar divisions

- ☞ Making arrangements to translate marriage, birth and death certificates from Sinhala, Tamil and English into required language.
- ☞ Registration of deaths of soldiers who die in action, making amendments to those registered documents , and issuing certified copies
- ☞ Preparation of circulars relevant to the matters in relation to marriages, births and deaths..
- ☞ Obtaining and replacing decayed marriage ,birth and death certificates
- ☞ Registration of Catholic Churches for marriage registration.
- ☞ Supervision of registration of marriages, births and deaths in the division.
- ☞ Trusteeship and preservation of marriage, birth and death records related to the division.
- ☞ Registration of marriages in and outside the office as per the needs of the public.
- ☞ Registration of marriages performed in registered Christian churches located within the division.
- ☞ Registration of births and deaths occurred in registered estates located in the division.
- ☞ Issuing certified copies of documents stored in their office and in the database.

3. Notary Division



The Notary division covers a wide area in relation to registration of documents .

The following services are carried out by this division

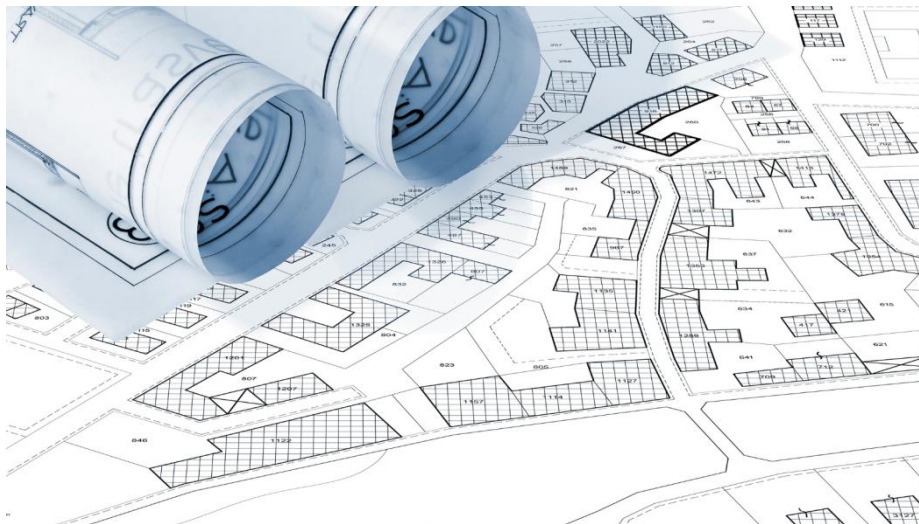
- ☞ Issuance of new notary licences
- ☞ Changing of judicial zones of the notaries.
- ☞ Issuance of licences for additional languages
- ☞ Recruitment of non-attorney notaries
- ☞ Registration of mortgage bonds of movable properties.

- ☞ Cancellation of attorney licences
- ☞ Serching folios and issuance of copies

In addition, activities such as Issuance of circulars on the subject matter of Land Registries, Checking of one-day and general gratuity allowances of the officers of those offices, approval of payment of petty cash and travelling allowances in Land Registrie, checking of monthly progress reports, Reconstruction of decayed folios under Cap 120, changing addresses of notaries in the same jurisdiction zone, correspondence with Land Registries and High Courts regarding annual licenses of Notaries,cancellation or suspension of licenses,of Nataries,matters related to resignation and death of Nataries, providing replies to the Criminal Investigation Department regarding searches for Notaries, supervising the issuanance of folios and deeds via the online system, and forwarding public complaints regarding Notaries to the Bar Association of Sri Lanka are carried out by this division.

As such, this division also performs the following functions: sending property prohibition orders issued by the Central Bank of Sri Lanka to Land Registries for registration, granting permission to re-copy decayed documents under Section 40, issuing orders to Land Registries for registration of court orders under Departmental Orders 359, 360, providing necessary instructions for the registration of trust documents, maintaining a data file on published trust documents, providing instructions for the regulation of trust deeds, granting approval for the destruction of notarial drafts, maintaining the annual notarial directory, recruiting non-attorney notaries, maintaining notaries' personal files and responding to public inquiries.

3.1 Title Division



Instead of the system of registration of documents, as per the Registration of Titles Act No 21 of 1998, Title Registration Program has been initiated. This program has been started by now. Accordingly, currently the BimSaviya Program is being implemented, under the state financial allocation as a leading development program in this country at Divisional Secretary Division level.

The Ministry of Lands and the Public Administration, Provincial Councils and Local Government have been involved in these activities. This program is implemented with the assistance of the Land Settlement Department, Land Commissioner General's Department under Ministry of Lands and the Survey Department and the Registrar General's Department under the Ministry of Public Administration and Home Affairs. Accordingly, this program is headed by four departments under two ministries. At present this program is operated at 31 Title Registration offices.

3.2 e- land Unit

The land registration system of the Registrar General's Department is the same hand written method which is 161 years old. Still using this method, the urgent needs of the public cannot be fulfilled by the Department. This program was introduced to facilitate online access and searching land records for the investigations officer of the Land Title Settlement Department and other parties (notaries and citizens) and to speed up the process of registration of documents.

This e-land software works under three phases.

- First phase (Iteration 01) - Window duties
- Second phase (Iteration 02) – Registration
- Third phase (Iteration 03) - Correction of errors during registration, issuance of extracts and search operations and facilitating the online system

Expected Objectives

- ☞ Ensuring the security and confidentiality of registered documents.
- ☞ providing a computer access to check registration information online (Online search)
- ☞ Maintaining of registered data in consolidated digital form in central Storage.
- ☞ Providing copies of certificates issued to the public in the future through digital data.
- ☞ On-line computer link between Notaries' duties and Land Offices (Online link)

4. Accounts Division



Activities such as Preparation of annual budget estimates, control of financial provisions, conducting all payment activities, preparing monthly accounting reports, collecting income reports and preparation of annual revenue accounts, Preparing salaries of officers of the

department, payment of loans of officers of the department, preparation of Annual Appropriation Account regarding expenses, preparation of annual reconciliation of Advance “B” Account of Government Officers are done by the Accounts Division.

4.1 Supply Division



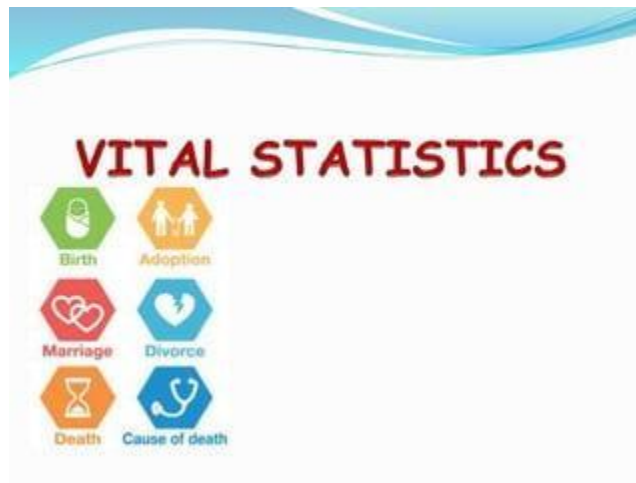
Printing, storage and distribution of all documents required for the registration of births, marriages, deaths and lands, which is the mission of the Registrar General's Department and all documents required for the duties as well as the purchase, storage, distribution to all the Regional offices in the Island and other procurement activities of stationery and capital items, are carried out by the Supply Division.

5. Internal Audit Division



The role of the Internal Audit Division is to ensure the strength of the internal controls introduced through constant monitoring and to act as a trusted advisor dedicated to the advancement of the Department.

6. Vital Statistics Division



Preparation of monthly and annual summary reports of births, marriages and deaths, preparation of median annual population estimates, data collection of causes of death, computerization and preparation of relevant records relevant to cause of death, preparing detailed data charts on births, marriages and deaths, preparation of sustainable development goal indicators related to biostatistics, preparation of other indicators related to biostatistics, collection of information on stillbirths, maintaining a register of rural and medical registrars, collection of data for the role of preparation of biostatistics reports for data users and providing is done by all the registrars in the country and immigration data relevant to the preparation of annual estimates is obtained from Bureau of Foreign Employment by the Department of Immigration and Emigration.

7. Regional Offices

7.1 The Provincial/Regional Offices

The Provincial/Regional Offices established for each province with the aim of supervising the Land Registrar and Additional District Registrar Offices, supervise the records of the Divisional Secretariats and District Registrar Divisions, register attorneys in the region and perform duties related to correcting and amending birth and death records.

7.2 Land and District Registrar Offices

Registration of land and titles, issuance of certified copies of land documents and deeds and preservation of documents are the main functions of Land and District Registrar offices. Fifty land and district registrar offices have been established throughout the island.

7.3 Additional District Registrar Offices

This office functions as a division of the Divisional Secretariat under the Divisional Secretary (the Divisional Secretary is appointed as the District Registrar by ex-officio), and an Additional District Registrar of the Registrar Service acts as the head of that division.

7.4 Record Rooms of the Registrar General's Department

The Central Record Room, which is the main record room, was established in Maligawatta in the 1970s to preserve duplicate copies of birth, marriage and death certificates. Later, several record rooms were established at the provincial level to preserve the above documents related to civil registration. The number of volumes currently preserved is 59.9 million.

1. Record Room -Gampaha
2. Record Room -Colombo
3. Record Room -Awissawella
4. Record Room –Wayamba North Central Zone
5. Record Room -Jaffna
6. Record Room –Central Zone
7. Record Room - Nuwaraeliya

In addition to that, activities of the record room at Vavunia also has been commenced.

Role of a Record Room

1. Preservation of duplicate of births marriage and death certificates.
2. Issuance of 12(1), 37(3), 26(2), 76(2) and extracts to Divisional Secretariats.
3. Carrying out preservation work on documents that should have been received to the record rooms but have not been received properly.

Chapter 02 - Progress and Future Vision

2.1 Administration Division

Progress

Filling vacancies - 2024

Post	Action taken
Assistant Registrar General	Officers have been recruited for 14 posts of Assistant Registrar General..Approval has been granted to the notice of calling for recruiting 6 more posts of Assistant Registrar General by the Public Service Commission .
Land Registrar	Approval from the Department of Management Service has been granted for filling the vacancies and approval of the Public Service Commission has been granted for the notice of calling for applications .
Additional District Registrar	It has been submitted for the approval of the Director General of Management Services to fill the vacancies for existing 17 additional District Registrar vacancies based on the results of the recruitment examination held on 10.04.2021 and to conduct an open competitive examination and complete the remaining 37 vacancies through new recruitment.
Office Assistant	Fifteen officers has been recruited on 01.01.2024..

Efficiency Bar Examinations

Post	1 st Efficiency Bar Examination	2 nd Efficiency Bar Examination	3 rd Efficiency Bar Examination
Assistant Registrar General	Request has been made to include into the time table of the Department of Examinations in the year 2024 to conduct the examination.	--	--
Additional District Registrar	2023.10.07	2024.10.26	---
Document Assistant	2023.11.25	2025.1.9	---
Book Binder	-	2023.09.14	2023.09.14

Promotion of Additional District Registrar III/II to III/I

	No. of officers
No. of officers completed 10 years in Grade III / II	403
Receiving applications to promote Grade III / II	382
Number promoted to Grade III / I at present	293
Officers who are not earned 10 salary increments	67
Officers who are without language proficiency	73
Officers who are without salary increments and language proficiency	13

Number of local and foreign leave obtained by the officers of the Department –Circular 14/2022(II)

Post	Number of local and foreign leave obtained by the officers of the Department
Assistant Registrar General	0
Additional District Registrar	13
Development Officer	34
Management Service Officer	06
Document Assistant	13
Book Binder	04
Office Assistant Service	05
Driver	0
Office labourer	01

Second language proficiency

Post	No. obtained second language proficiency
Assistant Registrar General	07
Additional District Registrar	129
Development Officer	502
Management Service Officer	83
Document Assistant	09
Book Binder	15
Office Assistant Service	36
Driver	00
Office labourer	12

Future Vision

1. Recruitments

- ☞ Recruiting officers for 25 posts of Land Registrar.
- ☞ Recruiting for 6 posts of Assistant Registrar General on merit and limited schemes
- ☞ Recruiting for 54 posts of Additional District Registrar General as per the decision of the Public Service Commission.

2. Conducting Efficiency Bar Examinations for the departmental officers.

- ☞ Conducting Efficiency Bar Examination for Additional District Registrar Grade III(I)
- ☞ Conducting Efficiency Bar Examination for Additional District Registrar Grade III(II)
- ☞ Conducting Efficiency Bar Examination for Document Assistant Grade II.
- ☞ Conducting Efficiency Bar Examination for Document Assistant Grade III.

2.1.1 Development and Training Unit

Progress –Development Unit

- ☞ Completing the remaining part of the drivers rest room first stage and second stage in the Head Office, Applying interlocks near the drivers rest room, Troubleshooting of faults in electrical system ,renovation of the development section, internal partitions in the title section, partitioning of existing rooms in the supply section and installation



Partition of Head office

of shelves, fixing of a wall ladder to clean the water tank from the fifth floor, installation of shelves in the accounts section and internal partitions on the sixth floor, ifixing of window lintels.

- ☞ Fixing racks , repairing of racks and fixing hand rails in Wayamba North Central zones.

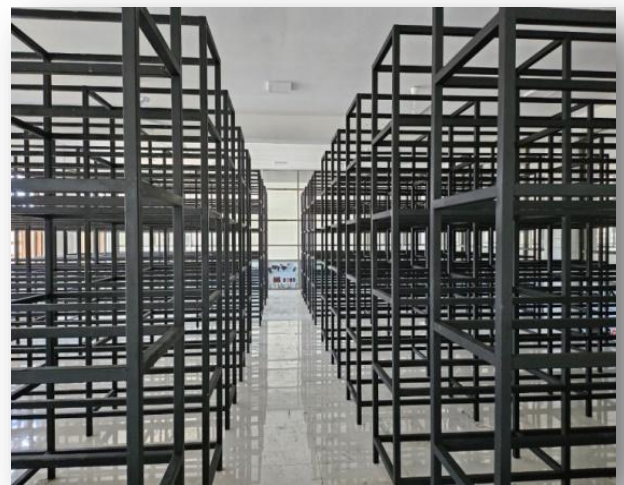


Consular Section of the Central Archives at Suhurupaya Precinct



Construction of the driver's lounge at the head office

- ☞ Establishment of the Vavunia record room in North Province and establishment of the Consular Division in the Central Record Room in Suhurupaya premises..
- ☞ Fixing of hand rails in the Central Record Room at Maligawatta and repairing the roof.
- ☞ Renovation of Sabaragamuwa Zonal office and District Assistant Registrar General's office and fixing name boards..
- ☞ Repairs related to the e-Land Project at the Badulla Assistant Registrar General's Office and installation of curtains at the Central Zonal Office.
- ☞ Repairs to water, electricity and toilet systems at the Gampaha Assistant Registrar General's Office, Galle Land Registrar's Office, Hambantota Land Registrar's Office, Horana Land Registrar's Office, Kurunegala District Assistant Registrar's Office and Ratnapura District Assistant Registrar General's Office.
- ☞ Completing the renovations at Land Registry Matugama.
- ☞ Repairing the roof of the Negombo Land Registrar's Office, arranging the premises so that clients can stay, arranging a rain cover from the cash counter to the end of the verendah , completely repairing two sides of the parapet wall, arranging a security fence on the back wall of the Panadura Land Registrar's Office and repairing the broken locks on the windows of the Kalutara Land Registrar's Office and repairing the decayed window pillars in the Titles Section and applying a concrete cover and rain cover for the drainage system at the entrance to the District Assistant Registrar General's Office.



Internal partitions and shelving installation at the Batticaloa Land Registrar's Office

- ☞ Repair and painting of the front roof, doors and windows of the Elpitiya official residence and painting of the Kurunegala District Assistant Registrar's Office building.
- ☞ Repair and renovation of walls at the Central Provincial Office and the Gampola Land Registry and increase the space at the Attanagalla Land Registry.

- ☞ Installation of curtains at the Puttalam Land Registry, the Matale District Assistant Registrar's Office, internal partitions and shelving at the Nikaweratiya Land Registry, the Matale Assistant Registrar General's Office and the Batticaloa Land Registry.



- ☞ Carrying out internal renovation works at the Polonnaruwa Land Registry, the Galle Assistant Registrar General's Office, the record room building at Kurunegala Land Registry and the Matale Land Registry

Renovation work at the Elpitiya Land Registrar's Office

Progress –Training Unit

- ☞ Training programs on matters to be considered when registering an attorney, matters to be considered when writing and signing a deed, and training programs on land law, consular act (foreign births/marriages/deaths), adoption act and re-registration of births, registration of deaths of missing persons, registration of deaths of missing persons and adoption (Tamil medium), registration of deaths and registration of delayed births.
- ☞ Training program on statutory matters for new land registrars who are performing covering up duties, training program on Section 35 of the Registration of Documents Ordinance and training program on Sections 36-39 of the Registration of Documents Ordinance, training program on Section 31 of the Notary Ordinance Phase 1, 2, discussion of the Registration of Documents Act and issues.
- ☞ Training program on Registration of Special Powers of Attorney, Births and Deaths Ordinance, Registration of Documents, Notaries Ordinance, Marriage Registration and Adoption and Restoration of Titles, Training program on e-BMD Data Systems for Northern and Eastern Provincial Officers, Training program on statutory Matters for Officers engaged in Document Registration in the Northern Province - Tamil Medium



Information Technology Training Program for Head Office Officers

- ☞ Training program on statutory Matters for the Development Officers, Management Assistant officers Officers and Document Assistant Officers engaged in Document Registration in the Western Province – Phase 1 and Phase 2



Training program for Northwestern North Central Provincial



Capacity Building Training Program for Head Office Officers

- ☞ Efficiency test for the Computer Technology and Capacity Development Training Program conducted by the Information Technology Agency, Computer Training Program conducted by ICTA, Information Technology Seminar and Capacity Development Training Program Phase 01, Phase 02 conducted by the Computer Society of Sri Lanka



Two-day training program on procurement

- ☞ 150 hours of Tamil language proficiency and secretarial practice training program

- ☞ Training Programme on Procurement - Phase 1, Phase 2, Training Programmes on Establishments Code and Procurement, Filing, Board of Survey, Procurement Training Programme conducted by STFL and Training Programme on Procurement of Goods Related to Information Technology



Two-day induction training program for staff officers

- ☞ Two-day Induction Training Programme for New Bookbinders - Phase 1 and Phase 2, Examination conducted by NAITA for Bookbinders - NVQ 03
- ☞ Training Program to Develop Legal Knowledge and Soft Skills for Officers Performing counter duties in Land registries and Assistant Registrar General's Offices and Training Program for officers performing counter duties Phases 1 and 2, Training Program for officers performing counter duties (Sinhala/Tamil Medium)
- ☞ Training programme for the departmental officers serving at the divisional secretariats in Uva Province and North –western Province pahase 1, phase 2



Capacity Building Program held at the Embilipitiya Leadership Training Center

- ☞ Training program on follow-up of audited information at the Embilipitiya Land Registry, training on internal audit follow-up inspections for officials in Kilinochchi, Mannar and Vavuniya districts - Tamil Medium.
- ☞ Training programmes on Registration of Documents and Priority, Kandyan Marriage Act, Title Act, General Marriage Registration Act, Adoption Act, Births, Marriages and Deaths Amendment, Title Act - Tamil Medium, Muslim Marriage and Divorce Act, Registration of Documents and Notary Ordinance - Tamil Medium, Consular Act (Foreign Births/Marriages/Deaths) registration, registration and Amendment of Documents



Training program on cargo survey



Training program for office assistants

- ☞ Training program on e-BMD Data Systems for officials in the Southern Province, Central Province and Uva-Sabaragamuwa Zones, Training program on e-Population System for

district officials in Colombo, Puttalam, Ratnapura and Kurunegala, Training program on e-Population System for district officials, Training program on title training in Central Province/Sabaragamuwa and Uva Provinces

- ☞ Statutory Matters and Capacity Development Training Programme for Officers of the Registrar General's Service held at the Embilipitiya Leadership Development Training Centre
- ☞ North Central Province, Sabaragamuwa Province, Central Province, Southern Province, Uva Province and North Western Province Training Programme - Phase 01, Phase 02, Phase 3 / 4



Training program for Central Provincial Officers

Special Achievements

- ☞ Establishing a consular division of the central record room of Maligawatta in the Suhurupaha premises.
- ☞ Providing services related to the digitization by the Registrar General's Department.
- ☞ This includes the establishment of 10 "Seva Piyasa" service counters in the Suhurupaya Building in Battaramulla to provide copies of birth, marriage and death certificates throughout the island after 1960, the provision of relevant hardware facilities and the establishment of counters in land offices to implement the e-Land project.
- ☞ Establishment of the building to be used to establish the Northern Provincial record room in Mankulam, Vavuniya.
- ☞ Renovation of the old Matugama Regional Secretariat building to replace the Matugama Land Registry which is operated on a lease basis, with the aim of minimizing government expenditure, and establishment of the Gampaha-Kalutara Record Room at the Gampaha Assistant Registrar General's Office premises.
- ☞ Construction of the driver's rest room at the head office and repair of the electrical system by resolving the faults in the electrical system.
- ☞ Carrying out nearly 50 development projects in the year 2024.
- ☞ Conducting nearly 100 training programs in the year 2024 covering all provinces of the island, including subject-related knowledge, e-services, statutory and non-statutory knowledge, etc. for officers employed in the department.

Future Plan - Development Unit

The following tasks are expected to be carried out with the aim of creating a good institutional environment for clients and staff, covering the record rooms, zonal offices, district assistant registrar general offices and land registries located throughout the island, and with the aim of developing the infrastructure including sanitary facilities in those offices.

- ✎ Painting the interior and exterior of the head office, renovation of the Registrar General's room, renovation of the Notary's Department, renovation of the Legal Department, installation of file cabinets in the Accounts Department, establishment of the Information Technology Department in the Suhurupaya premises, renovation of the department's wastewater discharge (in conjunction with the Environmental Authority)
- ✎ Carrying out interior renovation works at the Maligawatta Central Record Room, modernizing the second copy Record Room at the Central Provincial Office and preparing the elephant fence at the Vavuniya Record Room
- ✎ Air conditioning and provision of toilet facilities in the Deputy Registrar General's office and computer-equipped office branch in the building where the Assistant Registrar's Office of the Sabaragamuwa Zonal Office is located in the Ratnapura District
- ✎ Establishment of combined district Registrar General's office at Trincomalee.
- ✎ Repair of the electrical system at the Avissawella Land Registry, preparation of counters for the e-Land Project, preparation of counters for the e-Land Program at the Delkanda Land Registry, improvement of cash and day book counters related to the e-Land Project at the Anuradhapura Land Registry.
- ✎ Renovation of the entire ground floor as the first phase of the renovation works related to the expansion of the premises of the Colombo Land Registry.
- ✎ Internal partitioning of the Homagama Land Registry, Internal partitioning and preparation of the guardhouse of the Matugama Land Registry, Internal partitioning of the ground floor of the Ratnapura Land Registry.
- ✎ Reinstallation of windows, renovation of toilets, installation of a mesh cover near the door at the Horana Land Registry.
- ✎ Office renovation works at the Negombo Land Registry, renovation works and interior repairs at the Gampaha Assistant Registrar General's Office, interior repairs at the Mullaitivu Office, painting of the Kalutara Land Registry, roof repairs, internal partitioning of the record room and prevention of erosion of the front entrance of the office
- ✎ Repairing the toilet system of the Kalutara District Assistant Registrar General's Office, arranging counters in relation to the e-Land Project, arranging the office premises so that rainwater flows, installing curtains and air conditioning the Assistant Registrar General's official room
- ✎ Repairing the toilet system at the Galle Land Registry, repairing the dilapidated areas on the interior and exterior walls, painting the office,
- ✎ Repairing the toilet system and plumbing system at the Balapitiya Land Registry, expanding the office space to provide facilities to clients, repairing a part of the office building as it has been damaged
- ✎ Moving and renovating the office of the Matara Land Registry to the building taken over by the Department on a lease basis - Phase I
- ✎ Preparing handrails on the ramp leading to the office premises of the Kotapola Land Registry, laying concrete at the base of the stairs to the upper floor and repairing the roof of the official residence

- ☞ Repairing the roof of the Tangalle Land Registry, preparing protective barriers, repairing the front walls, constructing a protective side wall and a protective fence on the land of the official residence in Nuwara Eliya, preparing a sunshade for the clients of the Polonnaruwa Land Registry, laying curtains and preparing the drainage system, preparing the drainage system of the Hambantota Land Registry, constructing a wall for the two boundaries separating the Nikaweratiya Land Registry from the divisional secretariat premises
- ☞ Repairing the rain gutters at the Gampola Land Registry, constructing a guardhouse, installing a new gate as the main gate is unsafe, preparing a suitable place to place the water tank, repairing the wall behind the office as it has cracked .
- ☞ Repairing the doors and windows of the Chilaw Land Registry, repairing toilets, constructing a new toilet system at the Kurunegala Land Registry, repairing toilets and repairing the roof for the Kuliypitiya Land Registry and arranging counters in relation to the e-Land Project
- ☞ Arranging shelves in the record room of the Kalmunai Land Registry, expanding the record room facilities of the Jaffna Land Registry, expanding the registration record room facilities of the Nuwara Eliya Land Registry, preparing a service area and outdoor counters .

Future Plan-Training Unit

The following training programs are scheduled to be implemented in the year 2025 to develop the knowledge, attitudes and skills of the officers of the Registrar General's Department, which is an institution providing direct public services, to provide more efficient services and to achieve the objectives of the office.

- ☞ Conducting training programs on discipline, financial management, procurement and information technology for executive officers
- ☞ Conducting online training programs on statutory Acts and ordinances for departmental officers
- ☞ Conducting training programs on human resource management and administrative law for staff officers and all land registrars
- ☞ Conducting training programs on capacity building for staff officers and all land registrars
- ☞ Conducting training programs on financial affairs, discipline and ethics for document I assistant officers
- ☞ Conduct training programs on the implementation of the e-Land Project
- ☞ Conduct training programs (at the provincial level) on e-BMD. and e-Population programs
- ☞ Conduct 02 subject-specific training programs (ITMIS, CIGAS, Salary Processing) for the officers of the Accounting Division to perform their duties
- ☞ Conducting 02 subject-related training programs (new trends, software development, system management) for the officers of the Information Technology Division to perform their duties
- ☞ Conducting 03 subject-related training programs (office procedures, financial regulations, leave, procurement) for the officers of the Head Office
- ☞ Conducting 6 training programs for Additional Land Registrars covering subject knowledge related to the efficiency bar examinations (online)

- ☞ Training program on capacity building and soft skills for Additional District Registrars
- ☞ Conducting online training programs on the statutory Act and Ordinances for Additional District Registrars
- ☞ Conducting training programs on the use of technical equipment and system management for development officers and management service officers
- ☞ 09 Training programs on office work, filing and financial regulations for development officers and management service officers .
- ☞ Conducting training programs on bookbinding and document preservation for bookbinders
- ☞ Conducting training programs on their responsibilities and roles for office assistants at the provincial level
- ☞ Conducting training programs on responsibilities and roles for all rural registrars

2.1.2 Information Technology Unit

Progress

- ☞ **Integration of the system with the EBMD data system and the eDAS data system of the Ministry of Foreign Affairs, Foreign Employment and Tourism**
This integration will enable the process of searching and verifying the requests for copies of birth, marriage and death certificates received through the eDAS database of the Ministry of Foreign Affairs, Foreign Employment and Tourism in the EBMD database and forwarding them for further payment in the eDAS database. This will enable the public to obtain the necessary documents online without having to visit the offices.
- ☞ **Installation of the EBMD database system in Sri Lankan foreign missions.**
As a pilot project in 2024, the EBMD system was installed in 7 countries (Japan, Qatar, Dubai, Kuwait, Italy, Canada, Australia) via VPN connection.
- ☞ **Providing the EBMD data system to other government agencies through API connectivity.**
In 2024, the Department of Labor provided data through API connectivity.
- ☞ **Installation of all data systems installed in the ICTA Cloud space in the department. (Data Center for DR Site)**
Currently, the preparation of technical documents and procurement documents, preparation of technical specifications, preparation of procurement documents have been completed. The process of installing data systems in the department has been completed this year.
- ☞ **Website Restructuring.**
The initial prototype of the website redesigning has been completed and information updating has begun.

☞ **EMBD Software Development**

Several improvements that can be made as per the requests for improvements in the training programs on the project have been completed.

Future Vision

☞ **Developments rellevant to EBMD Data System**(setup EBMD Application for overseas countries to issue BMD Certificate through embassies Phase 2)
Improving facilities of obtaining certificates from abroad

☞ **12-1 and P15 change request**

The procedure for amending information contained in birth, marriage and death certificates is carried out through an information technology system, thereby providing an efficient and effective service.

☞ **Translation system Change request**

Providing effective public service by streamlining and making efficient the method of providing translated certificates of birth, marriage and death certificates (smart digital) through a smart system.

☞ **Other change requests development (Upgrade the existing functionalities of the EBMD system)**

Carrying out necessary improvements in EBMD Data System.

☞ **Queue management system for suhurupaya office**

To minimize the inconvenience to the public, use digitalization to minimize the time the public spends in the premises.

☞ **Providing convenient government services to the public through EBMD software maintenance.**

Managing an updated system and maintaining service continuity by maintaining the IT system for providing certified copies of birth, marriage and death certificates through any Divisional Secretariat in the island.

☞ **RGD Website maintenance**

The Department's website, which is the main information system of the Department, provides information and online and e-services to the public, and allows them to continuously exchange information about their problems and the progress of requested services. Keeping the system up to date, obtaining data backups, and responding to sudden outages.

☞ **DR site**

Taking regular data backups, implementing a DR Site in case of a sudden failure.

☞ **Establishment of network to ARG, DRG, Land offices**

Ability to access the data system for offices without LGN facilities.

2.1.3 Legal Unit

Progress

	Activities	No. of files completed	No. of files to be completed	Physical Progress (%)
91	Amendment Cases of Births/Marriages /Deaths	1400	300	82.35%
92	Adoption Cases	900	20	97.82%
93	Restoration Cases ((13(1),52(1) of Births,Deaths Ordinance,37(4) of Marriage Ordinance, 76 of Muslim Marriages Ordinance and Orders provided by court)	55	10	80%
94	Foreign Divorce Cases	5	5	100%
95	Missing Deaths	20	5	80%
96	Land /Notary Cases	40	20	50%
97	Administration Cases	8	8	100%
98	Amendment case for Births/Marriages/ Deaths(North East)	260	60	81.25%
99	Adoption Cases (North East)	120	20	85.71%
100	Restoration Cases ((13(1),52(1) of Births,Deaths Ordinance,37(4) of Marriage Ordinance, 76 of Muslim Marriages Ordinance and Orders provided by court (North East)	65	25	72%
101	Divorce Cases (North East)	80	80	100%

2.1 Civil Registration Division

Progress

- ☞ Taking necessary steps to amend the Marriages (General) registration Act No 19 of 1907 and the Muslim Marriage and Divorce Act No. 13 of 1951, which are relevant to civil registration in the Registrar General's Department.
- ☞ Taking steps to prepare disciplinary codes to streamline the disciplinary procedures of divisional registrars.
- ☞ Taking necessary steps to update the forms related to civil registration.
- ☞ The Registrar General's Manual, Volume III to Volume IX, has been revised and finalized, incorporating all the circulars issued so far related to civil registration, and it has been submitted for Tamil translation.
- ☞ Taking steps to issue national birth certificates with international standards and security features for children born from 2021 under the e-Population Project.
- ☞ Issuing copies of birth, marriage and death certificates online.

- ❧ Providing necessary instructions and orders to the District Registrar Divisions established in the Divisional Secretariats based on the observations, recommendations and suggestions made through audit inquiry reports related to civil registration.

❖ **Working Progress (2024.12.31)**

	Activity	Total amount	Amount completed
01	Publish the registered churches in the gazette for conducting marriage ceremonies under the Department	8	5
02	Issuance of chils certificates . Issuance of Form (B149)	1397	1220
03	Issuance of death certificates of missing persons and certificates of un seen persons	59 (deaths) 397 (un seen certificates)	59 (deaths) 397 (un seen certificates)
04	Granting approval for marriage registration between foreigners and Sri Lankans	1673	1659
05	Recording of divorce on marriage records according to absolute divorce decrees	8460	6960

❖ **Financial Progress (2024.01.01 – 2024.12.31)**

	Activity	No. of Applications	No. of Copies	Income (Rs.)
01.	Translatin of Births ,Marriages and Deaths certificates into English language – Head Office	17715	28824	17,294,400.00
02	Translatin of Births ,Marriages and Deaths certificates into English language in Regional Offices	9914	12497	7,499,570.00
03.	Income relevant to the counter issuance of marriage birth, and death certificates established in Suhurupaya premises	60607	94758	11,769,710.00
04.	Issuance of copies of marriage ,birth and death certificates via normal and online method in Divisional Secretariats.	4787059	7551425	975,739,400.00
05.	Acts upon declarations	92957		5,595,111.00
06.	Registration of normal marriages	138612		23,559,980.00
07.	Registration of Muslim marriages	18874		4,940,230.00

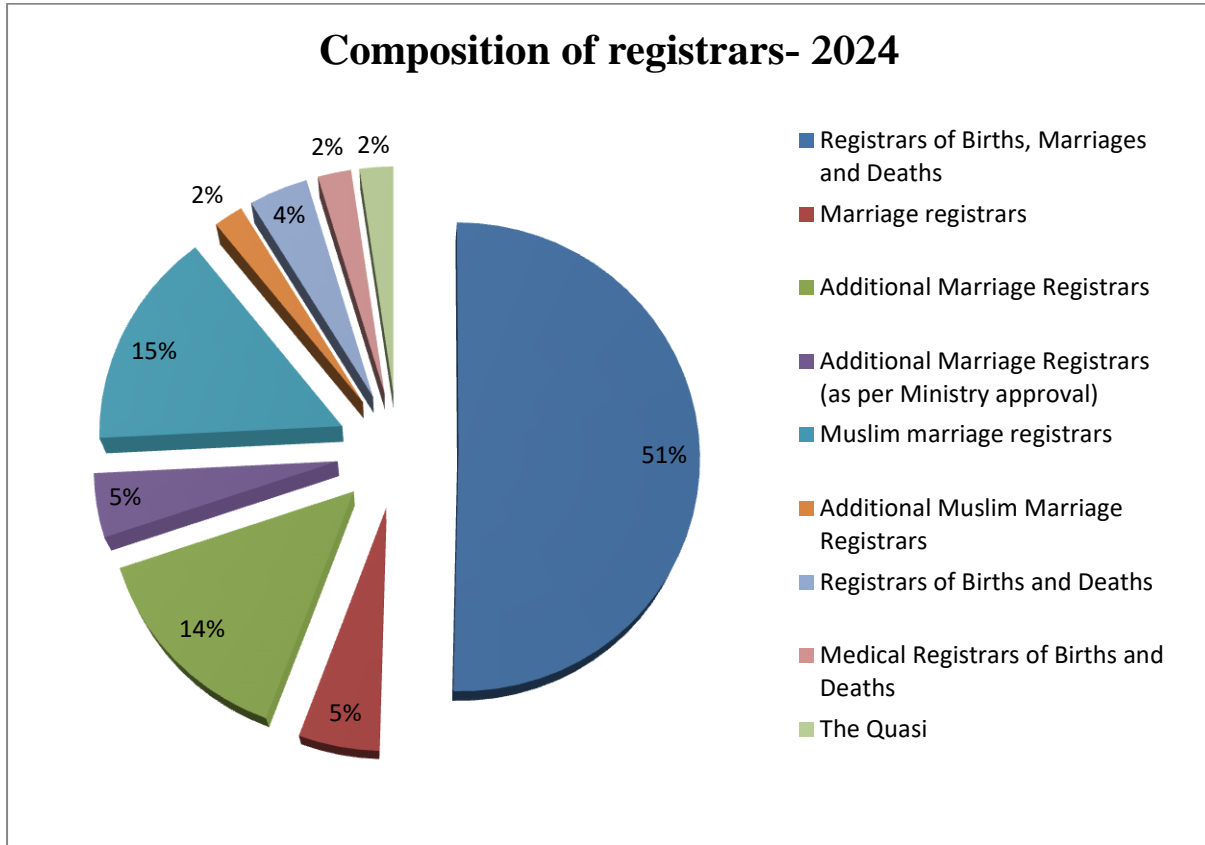
Registrars

The brief report on the Registrars who served in the Registrar General's Department during the year 2024.2024 is as follows.

Description on the Registrars	Number
Births, Marriages and Deaths Registraras	768
Marriage Registrars	79
Additional Marriage Registrars	216
Additional Marriage Registrars (according to the approval of the Ministry)	67
Muslim Marrige Registrars	230
Additional Muslim Marrige Registrars	31
Births and deaths Registrars	62
Births and Deaths Medical Registrars	35
Quacies	35
Retired Registrars	45
Resigned Registrars	5
Decesed Registrars	4
Registrars whose services have been suspended	13
Dismissed Registrars	0

Composition of the Reistrars served under the Department in the year 2014

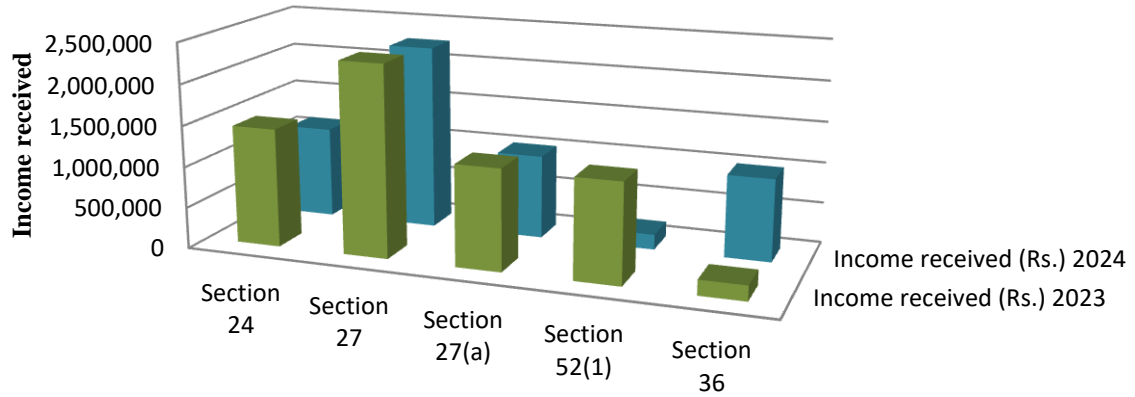
Out of the registrars working under the Registrar General's Department as at 31.12.2024, a majority of 51% were reported as Birth, Marriage and Death Registrars, while Additional Muslim Marriage Registrars were a minority of 2% of the total registrars.



Number of declarations received in the year 2024

Description on the declaration	No.of declarations	Income earned (Rs.)
Section 24	18417	1,122,020.00
Section 27	37654	2,260,150.00
Section 27 (a)	17012	1,020,580.00
Section 52(1)	3121	185,700.00
Section 36	16753	1,006,661.00

Income received from declarations



	Section 24	Section 27	Section 27(a)	Section 52(1)	Section 36
Income received (Rs.) 2023	1,446,320	2,332,340	1,232,620	1,215,860	186,780
Income received (Rs.) 2024	1,122,020.00	2,260,150.00	1,020,580.00	185,700.00	1,006,661.00

Income of registration of normal marriages and Muslim marriages in the year 2024

Serial No.		Income (Rs.)
01.	Under Section 23	1,459,240.00
02.	Under Sub-section 26(1)	1,158,160.00
03.	Issuance of copies of marriage notice certificates and under Sub-section 27(3)	9,288,070.00
04.	For the marriages occurred in religious places under Section 34	4,202,020.00
05.	In a office under Section 35	2,952,230.00
06.	For the marriages out of the office under Sub-section 38(2)	1,837,600.00
07.	For the marriages occurred in a place mentioned by the parties under Sub-section 38(2)	2,662,660.00
08.	Income of registration of Muslim marriages	4,940,230.00

Income from issuing copies and translations of birth, marriage and death certificates for the year 2024

No.of Applications	No.of Copies	Amount (Rupees)
4,796,973	7,563,922	983,238,970.00

2.2.1 E-Population Registry Programme

The e-Population Registration Program has been initiated with the aim of entering information and updates related to civil registration into a computer database and thereby providing an attractive, accurate, and highly acceptable printed certificate with a rapid response code. The scope of this can be mentioned as follows.

- ❖ Birth registration and, providing a unique identification number for each birth, known as "My Number" through it.
- ❖ Registration of adoption of children
- ❖ Registration of deaths
- ❖ Registration of births
- ❖ Making amendments in birth/marriage/death certificates
- ❖ Issuance of certificates/reports .
- ❖ Inclusion of information to the population registry and updating .

The National Birth Certificate Issuance Program, which was initiated in the Kalutara District, was successfully implemented in the year 2024 and the issuance of certificates was also initiated in the Colombo District. Under this, the same program was initiated in the Homagama, Kaduwela, Maharagama and Kesbawa District Secretariats.

Furthermore, with the aim of expanding this program further, training programs on the issuance of national birth certificates were also implemented for Additional District Registrars and Development Officers of the District Registrar Division in all Divisional Secretariats in Colombo, Puttalam, Kurunegala and Ratnapura Districts.



Commencement of issuing certificates at the Homagama Divisional Secretariat.



Commencement of issuing certificates at the Kaduwela Divisional Secretariat.



Commencement of issuing certificates at the Maharagama Divisional Secretariat.



Commencement of issuing certificates at the Kesbewa Divisional Secretariat



Training programmes conducted

Challenges faced in implementing this program

- Discontinuing the current hand-written certificate issuance.
- Completing the physical resources required by all Regional Secretariats at the minimum level.
- Problems with the Internet connection (LGN connection) used for information technology.
- Preparing a Data backup and DR Site for the Department.
- Lack of human resources in the Regional Secretariats

Future goals to be achieved under this program

- To issue national birth certificates for the entire island instead of the handwritten certificates.
- To issue death certificates.
- To implement the first phase of marriage registration.
- To create a population register and prepare a procedure for exchanging up-to-date citizen data through it.

2.2.2 Record Rooms of the Registrar General's Department

Progress

How documents have been preserved by the end of 2024

- ☞ Central Record Room -Maligawatta
 - The number of certificates currently registered under the Consular Act and in districts other than Jaffna, Gampaha, Colombo, Kalutara and Nuwara Eliya is approximately 469,879.
 - Foreign Sector 2,141
- ☞ Northwestern North Central Zonal Office Record Room
 - Approximately 10,445 births and marriages for the years 1940 – 2005 .
- ☞ Jaffna Northern Zonal Record Room
 - A total of 5500 certificates were registered after 2004 in the districts of Jaffna, Kilinochchi, Mullaitivu, Vavuniya and Mannar..
- ☞ Central Zonal Office Record Room
 - Kandy District Registration 18,078.
- ☞ Nuwara Eliya Zonal Office Record Room
 - Registered and currently are being registered in Nuwara Eliya District is 10724.
- ☞ Awissawella Record Room
 - Death certificates belonging to 13 districts are 20608.
- ☞ Colombo District Record Room
 - Registered and currently are being registered documents in the Colombo district are 25,000.
- ☞ New Record Room in Gampaha district (Pamunuwa Record Room)

- Registered and currently are being registered documents in gampaha and Kalutara districts are 50000.
- ☞ Foreign Affairs Division maintained by the Central Record Room.
 - Activities on shifting to the 15th floor of Suhurupaya, Battaramulla .
 - The certificates kept in relation to 64 certification offices in foreign countries have been moved to the Suhurupaya premises in accordance with a relief time period and properly.
 - 1975 volumes of birth certificates
 - 64 volumes of death certificates
 - 102 volumes of marriage certificates

	Section 12 (1) under the Registration of Births, Deaths Ordinance		Under Section 37 (3) ,76(2),26		Birth death,marriage extracts		Amendments	
	Applications received	Completed	Applications received	Completed	Applications received	Completed	Applications received	Completed
Central Record Room , Maligawatta	11,660	11,196	1,337	1,263	2,203	1,999	2,257	1,370
Central Zonal Record Room	2,367	2,377	266	278	-	-	15	258
North Western-North Central Zonal Record Room	-	1,834	-	-	-	-	-	2,605
Colombo District Record Room	3,503	3,595	-	-	1,642	1,542		
Northern Province Record Room	83	83	-	-	69	69	1,155	1,155

Amendments forwarded from Divisional secretariats

	2023	2024
1 st Floor	9,397	10,376
3 rd Floor	9,286	8,441
4 th Floor	8,420	8,212

Number of duplicates to be received annually

	2023	2024
Central Record Room	318,728	292,650
Central Zonal Record Room	60,480	55,557
Jaffna Northern Province Record Room	36,232	32,991
New Record Room -Gampaha	82,839	74,139
District Record Room -Colombo	82,856	75,863

Amount of duplicates checked

	2023	2024
Central Record Room	374,083	470,736
Central Zonal Record Room		61,134
Jaffna Northern Province Record Room	54,791	52,964
New Record Room -Gampaha		
District Record Room -Colombo		

Consular Division-Suhurupaya

Births and Deaths registered in the year 2024

Births under Section 16	Births under Section 24	Births under Section 10	Deaths under Section 30	Births under Section 36
23	2,741	4	288	281

2.3. Notary Division**Progress**

- Translating Deed Registration Manual into Tamil language
- Issuance of the circular relevant to the registration of Caveat notice .
- Drafting of the mediation circular

Financial progress of the Notary Division (from 01.01to 31.12.)

	Activity	Amount	Income (Rs.)
01	Issuance of new notary licenses	577	1,731,000
02	Obtaining notary additional language licenses	352	1,056,000
03	Changing of notary zones	190	570,000
04	Cancellation of attorney licenses	413	248,000
05	Fees for checking attorney	26	15,600
06	Issuance of copies of attorney certificates (Normal (One day)	157	93,850
		659	659,000
07	Issuance of copies of extracts (Normal) (One day)	87	51,800
		398	398,000
08	Registration of movable properties	256	337,860
	Total		5,161,110

The income earned by 50 Land Registries by registration of documents (from 01.012024 to31.12. 2024.)

Serial No.	Main functions	Normal service		One day Service	
		No,of applications	Income earned (Rs..)	No,of applications	Income earned (Rs..)
01.	Document registration	9,15438	105,541,914	160,297	134,780,300
02.	Issuance of folios	189,027	45,450,560	1,613,853	513,123,381
03.	Issuance of copies of deeds	82,689	54,125,419	141,806	153,897,185

Income earned by 14 district offices (from 01.01.2024 to 31.12. 2024.)

Serial No.	Main functions	Normal service		One day Service	
		No,of applications	Income earned (Rs..)	No,of applications	Income earned (Rs..)
01.	Registration of attorney licenses	28,929	52,699,909	27,249	67,810,636
02.	Issuance of copies of folios	1,197	720,654	5,108	5,102,181
03.	Issuance of attorney copies	1,730	1,039,200	6,376	6,364,363

Income of the Zonal offices (from 01.01.2024 to 31.12. 2024.)

Serial No.	Main functions	Normal service		One day Service	
		No,of applications	Income earned (Rs..)	No,of applications	Income earned (Rs..)
01.	Registration of attorney licenses	18,434	32,030,727	12,907	39,318,000
02.	Issuance of copies of folios	914	554,181	2,481	2,466,109
03.	Issuance of attorney copies	2,572	1,601,672	3,529	3,506,400

2.3.1 Title Division

Progress

Title Registration Program Implementation Offices			
	Title Registration Office	No. of total land parcels registered as at the end of 2024	Shedules registered as at 31.12.2024.
1	Awissawella	104	42
2	Homagama	82,423	868
3	Delkanda	75,734	776
4	Negombo	52,449	991
5	Gampaha	28,908	1,977
6	Attanagalla	72,359	5,000
7	Kalutara	10,899	567
8	Panadura	8,224	558
9	Horana	2,692	1,375
10	Galle	15,637	896
11	Elpitiya	2,934	1,241
12	Hambamtota	37,553	1,209
13	Tangalle	7,081	894
14	Matara	21,657	2,984
15	Kurunegala	58,124	919
16	Kuliyapitiya	10,266	257
17	Puttalam	6,243	827
18	Marawila	14,566	1,928
19	Anuradhapura	83,565	8,172
20	Polonnaruwa	49,851	687
21	Badulla	14,210	1,649
22	Monaragala	29,005	5
23	Trincomalee	814	3,975
24	Rathnapura	84,213	1,566
25	Kegalle	7,112	3,113
26	Kandy	58,049	440
27	Gampola	35,821	567
28	Nuwaraeliya	6,526	0
29	Matale	28,920	69
30	Mahara	10,640	614
31	Kundasale	277	827
	Total	916,856	44,993

A total of 39,979 title schedules have been received for registration in the year 2024, and the total number of title schedules registered is 44,993. The number of instruments submitted for post transaction registration in the year 2024 is 72,436.

☞ Training Programmes

Awareness programs were conducted at the zonal level for the title registration offices of this department regarding the title registration program and training programs were conducted regarding the establishment of new title offices.

Training programs have been conducted for new officers attached to the Titles Division, for the staff of Titles Offices in the South/Central/Uva/Sabaragamuwa/Northwestern/North Central/Northern/Eastern regions, and a national training program has been conducted.



1. National training program on title registration - 1 (SLIDA)



2. - National training program on title registration 2 (District Secretariat-Jaffna) (For new title offices in Northern/ Eastern zones)



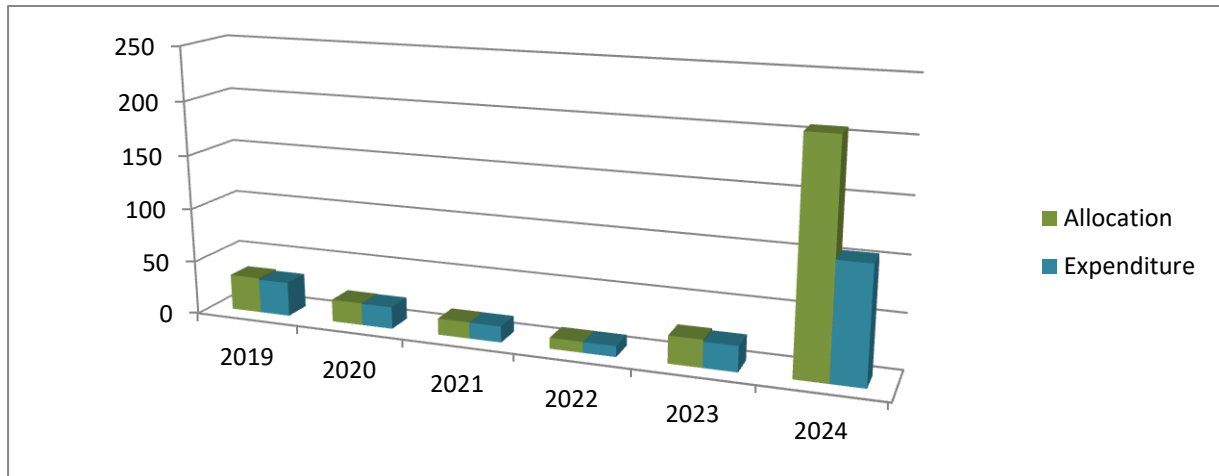
3. Training programme for Wayamba/ North central Zone Title offices - (Kurunegala)ε
4. Training programme for Southern Zonal Title offices (Galle District Secretariat)
5. Training programme for the new officers of the Title Registration offices. (Head Office)
6. Training programmes for the officers in Title offices relevant to the registration of title by using new software has been conducted in the Head Office time to time.

Financial and Infrastructure

Provisions has been granted under Bim Saviya programme to prepare the infrastructure required for Title Registration offices in the year 2024.

Provisions received for this department for implementing the Bim Saviya programme during the last five years and and expenditure are shown below.

Provisions received for the Title programme for this department and the expenditure (Rs.million)

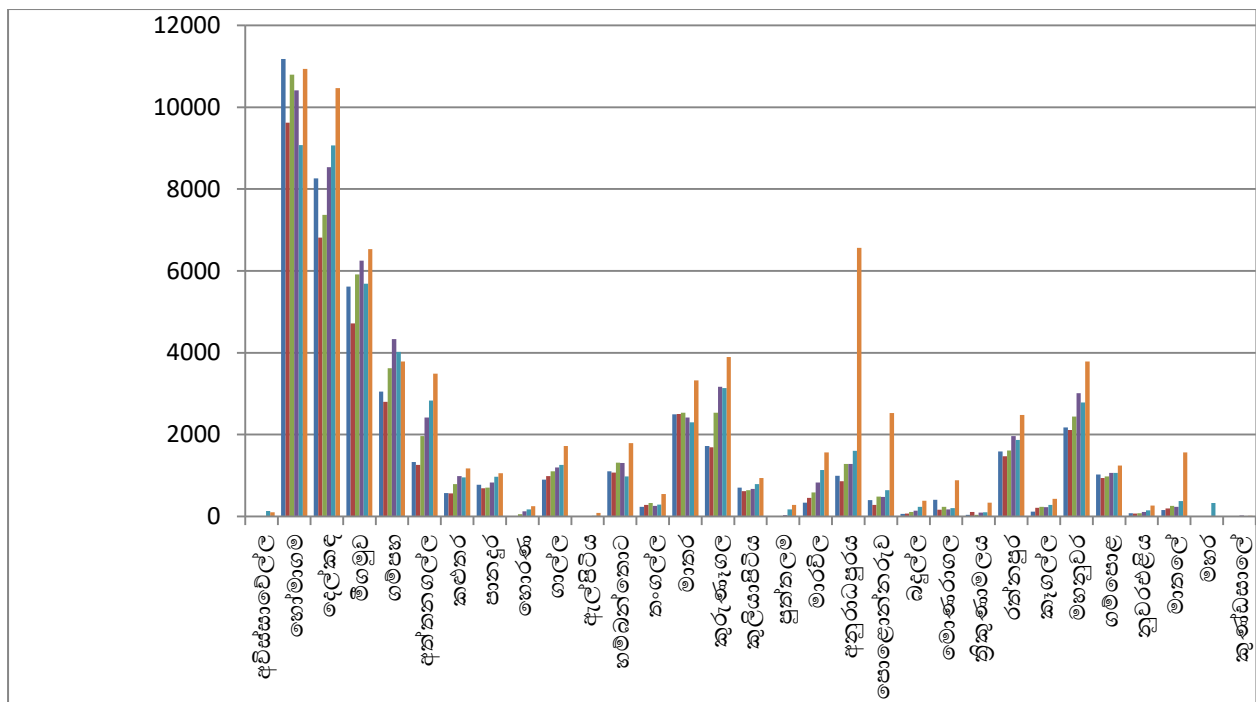


Progress on registration of post transactions

Office	2019	2020	2021	2022	2023	2024
Awissawella	0	0	8	4	132	104
Homagama	11178	9620	10796	10414	9074	10933
Delakanda	8259	6816	7367	8532	9064	10465
Negombo	5614	4721	5917	6248	5686	6532
Gampaha	3053	2803	3619	4334	4019	3788
Attanagalla	1333	1261	1964	2422	2830	3487
Kalutara	575	567	792	990	957	1177
Panadura	776	691	708	831	975	1058
Horana	0	10	57	124	175	251
Galle	903	989	1105	1201	1262	1726
Elpitiya	0	0	0	0	14	84
Hambantota	1103	1072	1314	1308	981	1794
Tangalle	234	283	329	256	287	552
Matara	2497	2506	2538	2415	2298	3324
Kurunegala	1721	1693	2539	3171	3136	3893
Kuliyapitiya	702	620	644	674	792	938
Puttalam	1	2	4	30	175	284
Marawila	339	455	588	834	1138	1568
Anuradhapura	998	858	1282	1281	1608	6560
Polonnaruwa	398	285	483	475	646	2528
Badulla	64	69	109	142	237	383
Monaragala	406	163	234	174	205	888
trincomalee	37	110	37	96	105	337

Rathnapura	1587	1473	1609	1966	1869	2478
Kegalle	122	209	236	228	286	428
Kandy	2177	2111	2443	3010	2786	3783
Gampola	1023	942	976	1066	1062	1243
Nuwaraeliya	79	74	82	112	150	268
Matale	156	199	256	238	379	1568
Mahara	0	0	0	0	330	0
Kundasale	0	0	0	27	8	14
	45335	40602	48036	52603	52666	72436

Registration of title post transactions from 2019 to 2024 according to the office



Future Vision

The Ministry of Lands has prepared an action plan for the Title Division in accordance with the targets given for the year 2025, and according to that plan, the title registration program is scheduled to be implemented in 07 land registration title offices in the Northern and Eastern provinces, where the title registration program has not been implemented so far, in the year 2025. In addition, title registration activities in 05 new offices are scheduled to commence in the year 2025.

The software currently used to register titles will also be developed and modernized in the future.

2.3.2. E-Land Unit

Progress and future vision of e-land project

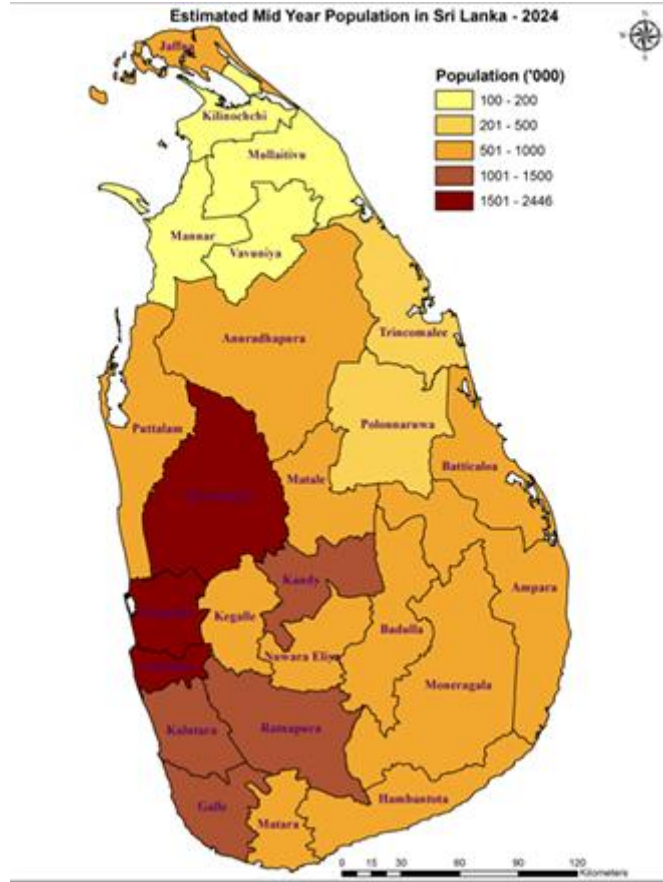
- It was planned to install the first phase (Iteration 01) of the e-Land software in 10 pilot offices (Anuradhapura, Badulla, Gampaha, Hambantota, Avissawella, Delkanda, Kaduwela, Batticaloa, Embilipitiya, Elpitiya) in 2024 and the updated first phase (Iteration 01 – Upgraded Version) of the software has been installed in the Badulla Land Registrar's Office by 31.12.2024.2024
- The first updated version of the software (Iteration 01 – Upgraded Version) has been installed.
- Scanning of the folios of 17 selected Land Registries (Anuradhapura, Attanagalla, Avissawella, Badulla, Batticaloa, Chilaw, Delkanda, Embilipitiya, Elpitiya, Gampaha, Hambantota, Homagama, Horana, Jaffna, Kaduwela, Kalutara, Polonnaruwa) in the year 2024 has been successfully completed by 31.12.2024.2024
- Furthermore, it is planned to install the first phase (Iteration 01) of the e-Land software in 9 Land Registries in 2025, and in order to carry out the necessary work in this regard, training programs were conducted for Senior Deputy Registrars General, Deputy Registrars General, Assistant Registrars General and Land Registrars on the installation of the e-Land software.
- As such, it is planned to quickly complete the development of the second phase (Iteration 02) of the e-Land software in 2025, and then install it in 9 selected land registry offices.

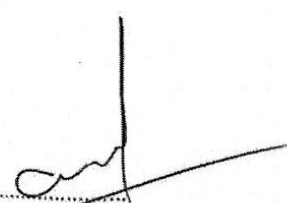
2.4 Bio Statistics Division

Progress

- The mid-year population estimate for Sri Lanka for the year 2024 has been published.
- The number of registered births, marriages and deaths up to June 2024 has been calculated district-wise.
- The number of registered births, marriages and deaths for the year 2023 has been calculated district-wise.
- The cause of death report according to the International Classification of Diseases for the year 2020 has been prepared and published.
- The Sustainable Development Indicators for the year 2020 have been prepared and published.

Mid-year Population -2024




Head of the Department: **A.N.S. Wijayasinghe**
Name ; Registrar General
Designation : Registrar General's Department
Date : 34/A3, "Denzil Kobbekaduwa Mawatha"
Koswatta, Rattaramulla

Chapter 03 - Overall financial performance for the year ended 31.12.2024

3.1 Statement of Financial Performance

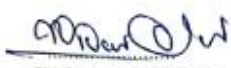
		ACA - F	
Statement of Financial Performance for the period ended 31st December 2024			
Revised Budget Allocations 2024	Note	Actual	
Rs.		2024 Rs.	2023 Rs.
-	Revenue Receipts		
-	Income Tax		
-	Taxes on Domestic Goods & Services	2,621,202,518	2,408,948,828
-	Taxes on International Trade		
-	Non Tax Revenue & Others		
2,603,300,000	Total Revenue Receipts (A)	2,621,202,518	2,408,948,828
-	Non Revenue Receipts		
-	Treasury Imprests	3,968,889,000	2,063,413,000
-	Deposits	12,191,580	6,566,561
-	Advance Accounts	119,598,771	115,688,920
-	Other Main Ledger Receipts		
	Total Non Revenue Receipts (B)	4,100,679,351	2,185,668,481
	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)	6,721,881,869	4,594,617,311
	Remittance to the Treasury (D)	2,366,347,724	479,003,687
	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)	4,355,534,145	4,115,613,624
	Less: Expenditure		
	Recurrent Expenditure		
-	Wages, Salaries & Other Employment Benefits	2,563,685,476	2,236,598,123
-	Other Goods & Services	1,089,175,935	802,696,123
-	Subsidies, Grants and Transfers	18,283,775	19,655,698
-	Interest Payments		
-	Other Recurrent Expenditure	358,886	
3,890,980,000	Total Recurrent Expenditure (F)	3,671,506,072	3,058,949,944
	Capital Expenditure		
-	Rehabilitation & Improvement of Capital Assets	153,159,212	41,774,725
-	Acquisition of Capital Assets	184,428,926	182,827,098
-	Capital Transfers		
-	Acquisition of Financial Assets		
-	Capacity Building	7,316,656	3,874,098
-	Other Capital Expenditure		
415,000,000	Total Capital Expenditure (G)	344,904,794	228,475,921
	Deposit Payments	8,610,486	9,691,229
	Advance Payments	184,659,125	125,510,037
	Other Main Ledger Payments		
	Total Main Ledger Expenditure (H)	193,269,611	135,201,266
	Total Expenditure I = (F+G+H)	4,209,680,477	3,422,627,131
	Balance as at 31st December J = (E-I)	145,853,668	692,986,493
	Balance as per the Imprest Adjustment Statement	145,853,668	692,986,493
	Imprest Balance as at 31st December	145,853,668	692,986,493

3.2 Statement of financial position


Statement of Financial Position As at 31st December 2024			
ACA-P			
	Note	Actual	
		2024 Rs	2023 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	2,843,620,185	2,568,302,661
Financial Assets			
Advance Accounts	ACA-5/5(a)	335,614,150	270,553,796
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		3,179,234,335	2,838,856,457
Net Assets / Equity			
Net Worth to Treasury		329,368,147	267,888,887
Property, Plant & Equipment Reserve		2,843,620,185	2,568,302,661
Rent and Work Advance Reserve	ACA-5(b)	-	-
Current Liabilities			
Deposits Accounts	ACA-4	6,246,003	2,664,909
Unsettled Imprest Balance	ACA-3	-	-
Total Liabilities		3,179,234,335	2,838,856,457

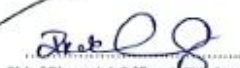
Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 01 to 30 and Annexures to accounts presented in pages from 30 to 39 form an integral part of these Financial Statements. **The Financial Statements have been prepared in accordance with the Government Financial Regulations 150 & 151 and State Accounts Guideline No. 06/2024, dated 16.12.2024** and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.



 Chief Accounting Officer
 Name :
 Designation :
 Date : 2025/02/24

S. Alokabandara
 Secretary
 Ministry of Public Administration,
 Provincial Councils and Local Government
 Independence Square,
 Colombo 07.


 Accounting Officer
 Name :
 Designation :
 Date :
W.R.A.N.S. Wijayasinghe
 Registrar General
 Registrar General's Department
 No. 234/A3, "Derezi" Kobbalaodua Mawatha
 Kotte, Battaramulla


 Chief Financial Officer/ Chief Accountant/
 Director (Finance)/ Commissioner (Finance)
 Name :
 Date : 2025/02/24

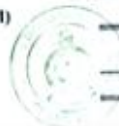
R.T.K. Welivitage
 Chief Accountant
 Registrar General's Department
 Battaramulla



Page | 2

3.3 Cash flow statement

Statement of Cash Flows for the Period ended 31st December 2024		ACA-C
	Actual	
	2024 Rs.	2023 Rs.
Cash Flows from Operating Activities		
Legal Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Donation Revenue Receipts	2,418,756,689	1,505,640,010
Revenue Collected on behalf of Other Revenue Heads	131,334,381	108,413,609
Interest Received	3,968,889,000	2,063,413,000
Recoveries from Advance	133,664,977	128,886,947
Deposit Received	12,191,580	6,566,563
Total Cash generated from Operations (A)	6,664,836,627	3,812,920,129
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	3,592,930,634	3,006,701,742
Subsidies & Transfer Payments	18,628,551	19,655,698
Expenditure incurred on behalf of Other Heads	212,684,009	41,649,061
Interest Settlement to Treasury	2,366,347,724	479,003,687
Advance Payments	185,750,122	125,168,667
Deposit Payments	8,610,486	9,691,229
Total Cash disbursed for Operations (B)	6,384,951,526	3,681,870,084
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	279,885,101	131,050,045
Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Total Cash generated from Investing Activities (D)	-	-
Less - Cash disbursed for:		
Capital Expenditure	279,885,101	131,050,045
Total Cash disbursed for Investing Activities (E)	279,885,101	131,050,045
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	(279,885,101)	(131,050,045)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	-	-
Cash Flows from Financing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	-	-
Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (I)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-
Net Movement in Cash (K) = (G) + (J)	-	-
Opening Cash Balance as at 01 st January	-	-
Closing Cash Balance as at 31 st December	-	-



3.4 Notes to the financial statements

Notes

Revenue

Revenue collected by others (SA-51)

Revenue collected by other entities (CR)	202,900,952
Debited by other entities (DR)	455,123
Total	202,445,829

ACA-7

Revenue Collected for Reporting entity (As per the trial balance)	DR	CR	Balance
1003-0-7-0-2-0	1,329,062	2,418,941,751	2,417,612,689
1003-0-8-0-0-0		1,144,000	1,144,000
Revenue Collected by others			202,445,829
Non Revenue Receipt		2,418,756,689	2,621,202,518

ACA-C
ACA-F

Revenue collected on behalf of other entities	DR	CR	Balance
2002-0-1-0-1-0		859,246	859,246
2002-0-2-0-99-0	19,589	10,997,807	10,978,218
2003-0-1-0-0-0		4,019,291	4,019,291
2003-0-2-0-99-0	44,158	115,521,784	115,477,626
2004-0-1-0-0-0			
	63,747	131,398,128	131,334,381


ACA-7/
ACA-C

Advance B

Advance B Receipts and Payments

As per the trial balance	DR	CR
0-0-254-0-11-0	150,000,000	97,586,369
0-0-254-0-11-0	34,698,866	711,434
0-0-254-0-12-0		98,297,803
0-0-254-0-12-0	184,698,866	(43,460)
Correction	(43,460)	
SA-51 (Credits and Debits made by other entities)	3,719	21,344,429
Total	184,659,125	119,598,771

ACA-7
ACA-F



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Notes

	DR	CR
Credits and Debits made on behalf of other entities (As per the trial balance)	1,051,255	35,367,174

ACA-7

Cash Receipts to Advance B		98,297,803
Credits made on behalf of other entities		35,367,174
Cash Payments to Advance B	184,698,866	
Debits made on behalf of other entities	1,051,255	
	185,750,122	133,664,977

ACA-C

Expenditure

Expenditure incurred on behalf of other entities (As per the trial balance)

Other Votes	DR	CR	Balance
001-2-6-21-2509-11	6,007,682	20,039	5,987,643
122-2-3-4-2509-11	104,938,786	53,230	104,885,556
130-1-2-0-1003-11	68,000,000		68,000,000
187-2-4-5-2509-11	30,279,399		30,279,399
253-1-2-4-1502-11	3,531,411		3,531,411
	212,757,278	73,269	212,684,009

ACA-7

Expenditure incurred by other entities (SA-11)

Expenditure incurred by other entities	124,966,580
(-) Credited by other entities	-
	124,966,580

ACA-7

Deposit

(As per the Trial Balance)

Deposit	DR	CR
0-0-1-0-107-0		1,980,367
0-0-1-0-107-0	334,445	
0-0-11-0-615-0	-	-
0-0-18-0-99-0		10,211,213
0-0-18-0-99-0	8,276,041	
Total	8,610,486	12,191,580

ACA-C

ACA-7

ACA-F



3.5 Performance on Revenue Collection

Statement of Revenue for the period ended 31st December 2024

Revenue Accounting Officer : Registrar General's Department Expenditure Head No : 254 Rs.

Revenue Code	Revenue Title	Note	Revenue Estimate		Revenue Collection			Refund from Revenue			Net Revenue For the Period 2024	
			(1)		(2)		(3)	(4)		(5)		
			Original Estimate	Revised Estimate	Collected by Ministry/ Dept.	Collected by Other Ministries/ Depts. (SA-21)	Total	Collection of Arrears Revenue	By Cash	Error Corrections		Total
1(i)	1(ii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	(3)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=2(iii)-(3)-4(iii)			
1003 07 02	Registration Fees relevant to the Department of Registrar General		2,400,000,000	2,600,000,000	2,407,043,614	199,393,973	2,606,437,587	11,898,137	83,500	1,700,685	1,784,185	2,616,551,539
1003 08 00	Fees under the Certificate to be granted yearly to Notary Registrar of the High Court		11,000,000	3,300,000	1,144,000	3,506,979	4,650,979	-	-	-	-	4,650,979
Total Revenue (Note 1 - 4)			2,411,000,000	2,603,300,000	2,408,187,614	202,900,952	2,611,088,566	11,898,137	83,500	1,700,685	1,784,185	2,621,202,518

*Format should be amended including only the relevant revenue codes.


2025/02/24
Date

R.T.K. Wellivige
Signature and Name of Chief Financial Officer / Chief Accountant / Head of Finance

R.T.K. Wellivige
Chief Accountant
Registrar General's Department
Battaramulla


W.R.A.N.S. Wijayasinghe
Signature, Name and Designation of Revenue Accounting Officer

W.R.A.N.S. Wijayasinghe
Registrar General
Registrar General's Department
No. 234/A3, Donat Kothelalawa Mawatha,
Koswatte, Battaramulla.



Page


3.9 Audit Report



ජාතික විගණන කාර්යාලය

தேசிய கணக்காய்வு அலுவலகம்

NATIONAL AUDIT OFFICE



මගේ අංකය
எனது இல. } JLO/G/RGD/FS/2024/01

My No. }

ඔබේ අංකය
உமது இல. }

Your No. }

දිනය
திகதி } 2025 මැයි 30 දින

Date }

රෙජිස්ට්‍රාර් ජනරාල්,
රෙජිස්ට්‍රාර් ජනරාල් දෙපාර්තමේන්තුව

ශීර්ෂය 254 - රෙජිස්ට්‍රාර් ජනරාල් දෙපාර්තමේන්තුවේ 2024 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව විගණකාධිපති සම්පිණ්ඩන වාර්තාව

1. මූල්‍ය ප්‍රකාශන

1.1 තත්ත්වගණනය කළ මතය

ශීර්ෂය 254 - රෙජිස්ට්‍රාර් ජනරාල් දෙපාර්තමේන්තුවේ 2024 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්වය පිළිබඳ ප්‍රකාශය, එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්යසාධන ප්‍රකාශය හා මුදල් ප්‍රවාහ ප්‍රකාශවලින් සමන්විත 2024 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන, 2018 අංක 19 දරන ජාතික විගණන පනතේ විධිවිධාන සමඟ සංයෝජිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(1) ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව රෙජිස්ට්‍රාර් ජනරාල් දෙපාර්තමේන්තුව වෙත ඉදිරිපත් කරනු ලබන මෙම මූල්‍ය ප්‍රකාශන පිළිබඳව මාගේ අදහස් දැක්වීම් හා නිරීක්ෂණයන් මෙම වාර්තාවේ සඳහන් වේ. ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(6) ව්‍යවස්ථාව සමඟ සංයෝජිතව කියවිය යුතු 2018 අංක 19 දරන ජාතික විගණන පනතේ 10 වගන්තිය ප්‍රකාරව ඉදිරිපත් කළ යුතු විගණකාධිපති වාර්තාව යථාකාලයේදී සාර්ථකව පැමිණිලි කළ යුතු වන බව ඉදිරිපත් කරනු ලැබේ.

මෙම වාර්තාවේ 1.6 ඡේදයේ දක්වා ඇති කරුණුවලින් වන බලපෑම හැර, රෙජිස්ට්‍රාර් ජනරාල් දෙපාර්තමේන්තුවේ 2024 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශනවලින්, මූල්‍ය තත්ත්වය, මූල්‍ය කාර්යසාධනය හා මුදල් ප්‍රවාහ, මූල්‍ය ප්‍රකාශන වලට අදාළ සටහන් 1හි සඳහන් මූල්‍ය ප්‍රකාශන සකස් කිරීමේ පදනමට අනුකූලව සියලුම ප්‍රමාණාත්මකතාවයන් සම්බන්ධයෙන් සාධාරණ තත්ත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.



1.2 මහය සඳහා පදනම

මෙම වාර්තාවේ 1.6 වර්ගයේ දක්වා ඇති කරුණු මත පදනම්ව මාගේ මහය තත්වගතයන්හිදී පැවතුණු ලදී. ශ්‍රී ලංකා විගණන ප්‍රමිතියට (ශ්‍රී.ලං.වි.ප්‍ර.) අනුකූලව මා විගණනය කිරීමට ලදී. මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් මාගේ වගකීම, විගණනයේ වගකීම යන වගන්තියේ කටයුතුන් විස්තර කර ඇත. මාගේ මහය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබාගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

1.3 කරුණක් අවධාරණය කිරීම - මූල්‍ය ප්‍රකාශන සකස්කිරීමේ පදනම

මෙම මූල්‍ය ප්‍රකාශන සකස්කිරීමේ පදනම විස්තර කරන මූල්‍ය ප්‍රකාශනවලට අදාළ සටහන් 1 කෙරෙහි අවධානය යොමුකරවමි. මූල්‍ය ප්‍රකාශන රජයේ මුදල් රෙගුලාසි 150 හා 151 සහ 2025 පෙබරවාරි 21 දින සංශෝධිත 2024 දෙසැම්බර් 16 දිනැති රාජ්‍ය ගිණුම් මාර්ගෝපදේශ අංක 06/2024 අනුව රෙජිස්ට්‍රාර් ජනරාල් දෙපාර්තමේන්තුවේ, මහා භාණ්ඩාගාරයේ සහ පාර්ලිමේන්තුවේ අවශ්‍යතාවය සඳහා සකස්කර ඇත. එමනිසා, මෙම මූල්‍ය ප්‍රකාශන වෙනත් අරමුණු සඳහා සුදුසු නොවිය හැක. මාගේ වාර්තාව රෙජිස්ට්‍රාර් ජනරාල් දෙපාර්තමේන්තුව, මහා භාණ්ඩාගාරයේ සහ ශ්‍රී ලංකා පාර්ලිමේන්තුවේ භාවිතය සඳහා පමණක් අරමුණුකර ඇත. මෙම කරුණ සම්බන්ධයෙන් මාගේ මහය විකරණය කරනු නොලැබේ.

1.4 මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් ප්‍රධාන ගණන්දීමේ නිලධාරීගේ හා ගණන්දීමේ නිලධාරීගේ වගකීම

රජයේ මුදල් රෙගුලාසි 150 හා 151 සහ 2025 පෙබරවාරි 21 දින සංශෝධිත 2024 දෙසැම්බර් 16 දිනැති රාජ්‍ය ගිණුම් මාර්ගෝපදේශ අංක 06/2024 අනුකූලව සියලුම ප්‍රමාණාත්මකතාවයන් සම්බන්ධයෙන් සාධාරණ තත්වයක් පිළිබිඹු කෙරෙන පරිදි මූල්‍ය ප්‍රකාශන පිළියෙල කිරීම හා වංචා සහ වැරදි හේතුවෙන් ඇතිවිය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොරව මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවනු පිණිස අවශ්‍ය වන අභ්‍යන්තර පාලනය තීරණය කිරීම ගණන්දීමේ නිලධාරීගේ වගකීම වේ.

2018 අංක 19 දරන ජාතික විගණන පනතේ 16(1) වගන්තිය ප්‍රකාරව දෙපාර්තමේන්තුව විසින් වාර්ෂික හා කාලීන මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවන පරිදි ස්වකීය ආදායම්, වියදම්, වත්කම් හා බැරකම් පිළිබඳ නිසිපරිදි පොත්පත් හා වාර්තා පවත්වාගෙන යා යුතු ය.

ජාතික විගණන පනතේ 38(1)(ඇ) උපවගන්තිය ප්‍රකාරව දෙපාර්තමේන්තුවේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස්කර පවත්වාගෙන යනු ලබන



බවට ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර, එම පද්ධතියේ සරලදායීත්වය පිළිබඳව කලින් කල සමාලෝචනයක් සිදුකර ඒ අනුව පද්ධතිය ඵලදායී ලෙස කරගෙන යාමට අවශ්‍ය වෙනස්කම් සිදුකරනු ලැබිය යුතු ය.

1.5 මූල්‍ය ප්‍රකාශන විගණනය පිළිබඳ විගණකගේ වගකීම

සමස්තයක් ලෙස මූල්‍ය ප්‍රකාශන, වංචා හා වැරදි හේතුවෙන් ඇතිවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදීම සහ මාගේ මතය ඇතුළත් විගණන වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ සහතිකවීමක් වන නමුත්, ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනය සිදුකිරීමේදී එය සෑම විටම ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් අනාවරණයකර ගන්නා බවට වන තහවුරු කිරීමක් නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම නිසා ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇතිවිය හැකි අතර, එහි ප්‍රමාණාත්මකභාවය මෙම මූල්‍ය ප්‍රකාශන පදනම්කර ගනිමින් පරිශීලකයන් විසින් ගනු ලබන ආර්ථික තීරණ කෙරෙහි වන බලපෑම මත රඳා පවතී.

ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනයේ කොටසක් ලෙස මා විසින් විගණනයේදී වෘත්තීය විනිශ්චය සහ වෘත්තීය සැකසුම බවින් යුතුව ක්‍රියා කරන ලදී. මා විසින් තවදුරටත්,

- ප්‍රකාශ කරන ලද විගණන මතයට පදනමක් සපයාගැනීමේදී වංචා හෝ වැරදි හේතුවෙන් මූල්‍ය ප්‍රකාශනවල ඇතිවිය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් ඇතිවීමේ අවදානම් හඳුනාගැනීම හා තක්සේරු කිරීම සඳහා අවස්ථාවෝචිතව උචිත විගණන පරිසාරී සැලසුම්කර ක්‍රියාත්මක කරන ලදී. වරදවා දැක්වීම් හේතුවෙන් සිදුවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන්ගෙන් සිදුවන බලපෑමට වඩා වංචාවකින් සිදුවන්නා වූ බලපෑම ප්‍රබල වන්නේ ඒවා දුස්සන්ධානයෙන්, ව්‍යාජ ලේඛන සැකසීමෙන්, වේළුපත්වන මහඟුරීමෙන්, වරදවා දැක්වීමෙන් හෝ අභ්‍යන්තර පාලනයන් මහඟුරීමෙන් වැනි හේතු නිසා වන බැවිනි.
- අභ්‍යන්තර පාලනයේ සරලදායීත්වය පිළිබඳව මතයක් ප්‍රකාශ කිරීමේ අදහසින් නොවුව ද, අවස්ථාවෝචිතව උචිත විගණන පරිසාරී සැලසුම් කිරීම පිණිස අභ්‍යන්තර පාලනය පිළිබඳව අවබෝධයක් ලබාගන්නා ලදී.
- හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල ව්‍යුහය සහ අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණ අයුරින් මූල්‍ය ප්‍රකාශනවල ඇතුළත් බව ඇගයීම.



දෙසැම්බර් 31 දිනට පෙර අනුමැතිය සඳහා භාණ්ඩාගාරය වෙත ඉදිරිපත් කළ යුතු දුර්ඛ, ගිණුම් වර්ෂය අවසන් වී දින 41ක් ගතවීමෙන් පසු එනම්, 2025 පෙබරවාරි 10 දින අමාත්‍යාංශ ලේකම් වෙත අදාළ ඉල්ලුම්පත ඉදිරිපත්කර තිබුණි. එම ප්‍රමාදය පිළිබඳව අවදානය යොමුකිරීමකින් තොරව භාණ්ඩාගාරය විසින් 2025 මැයි 22 දින පාර්ලිමේන්තුවෙන් අනුමැතිය ලබාගෙන තිබුණි.

1.6.3 වෙනත් ප්‍රධාන ලෙජර් ගිණුම් වෛරීම්

2024 දෙසැම්බර් 31 දිනට ගේෂ් පිරික්සුම අනුව සහනාධාර හා මාරුකිරීම් වෙනුවෙන් කරන ලද ගෙවීම් රු.18,269,665ක් වුව ද, එය මුදල් ප්‍රවාහ ප්‍රකාශයේ මෙහෙයුම් ක්‍රියාකාරකම් සඳහා දරන ලද මුදල් ප්‍රවාහය තුළ රු.18,628,551ක් ලෙස දක්වා තිබීමෙන් මෙහෙයුම් ක්‍රියාකාරකම්වලින් ජනනය වූ මුදල් ප්‍රවාහය රු.358,886කින් අඩුවෙන් දක්වා තිබුණි.

1.6.4 මූල්‍ය නොවන වත්කම්

වැය ව්‍යයය 2106 යටතේ මෘදුකාංග සංවර්ධනය සඳහා ප්‍රතිපාදන සපයා තිබුණු අතර, සමාලෝචිත වර්ෂය තුළ පත්ඉරු පරිලෝකනය සඳහා රු.118,369,366ක මුදලක් පෞද්ගලික ආයතනයක් වෙත ගෙවා තිබුණ ද, ඊට අදාළව භාවිතා කළ හැකි පරිදි සංවර්ධනය කර ඇති කිසිදු මෘදුකාංගයක් සමාලෝචිත වර්ෂය අවසන් වන විටත් දෙපාර්තමේන්තුව වෙත ලැබී නොතිබුණි. එහෙත් විධිමත් ගිණුම්කරණ ප්‍රතිපත්තියක් හඳුන්වාදීමකින් තොරව වැයකර තිබුණු මුදල මූලධන වත්කම් අත්පත්කර ගැනීමක් ලෙස මූල්‍ය නොවන වත්කම් යටතේ ගිණුම්ගතකර තිබුණි.

2. වෙනත් පෙනෙනීම් අවශ්‍යතා පිළිබඳ වාර්තාව

2018 අංක 19 දරන ජාතික විගණන පනතේ 6(1)(ආ) වගන්තිය ප්‍රකාරව පහත සඳහන් කරුණු මා ප්‍රකාශ කරමි.

- (අ) මූල්‍ය ප්‍රකාශන ඉකුත් වර්ෂය සමඟ අනුරූප වන බවට,
- (ආ) ඉකුත් වර්ෂයට අදාළ මූල්‍ය ප්‍රකාශන පිළිබඳව මා විසින් කර තිබුණු නිර්දේශ ක්‍රියාත්මකකර තිබුණි.





3. මූල්‍ය සමාලෝචනය

3.1 ආදායම් කළමනාකරණය

(අ) මු.ම.143(1) ප්‍රකාරව කන්සේදු කිරීමේ නිලධාරියා විසින් රැස්කිරීමට අපේක්ෂිත මුදල් හැකියාව දුරට නිවැරදිව කන්සේදු කළ යුතු වූවත්, මූල්‍ය ආදායම් ලැක්කපමින් කිසි ප්‍රයෝජනවත්වන තොරතුරු සකස්කිරීම නිසා වර්ෂය තුළ ලියාපදිංචි කිරීමේ ආණ්ඩු සියයට 08කින් අඩුවත් රුපියල් මිලියන 200කින් වැඩි කිරීමටත්, තොරතුරු සැපයීමට සහායකරණ සහතික නිකුත් කිරීමේ ආණ්ඩු සියයට 70කින් අඩුවත් රුපියල් මිලියන 7,700,000කින් අඩු කිරීමටත් පිදුම් තිබුණි.

(ආ) සමාලෝචිත වර්ෂය ආරම්භය වන විට සමුදාය වර්ෂය හා විට අපර වර්ෂයන් වෙනුවෙන් ඇවිත් සමීච දඩ ඕන ආදායම් රු.33,061,833ක් ද, සමාලෝචිත වර්ෂයේදී ඇවිත් රු.11,898,137ක් ද වූයෙන් සමාලෝචිත වර්ෂය තුළ අයකරගත යුතු මුළු සමීච දඩ ආදායම් රු.44,959,970ක් විය. එහෙත් සමුදාය වර්ෂයන්ට අදාළ ඕන ආදායමින් රු.6,937,620ක් සමීච සමාලෝචිත වර්ෂය තුළ අයකරගත කිටුණු අතර, එය සියයට 21ක් විය. එමෙන්ම සමාලෝචිත වර්ෂයේදී ඇවිත්වූ සියයට 39ක් වූ රු.4,682,265ක් සමීච අයකරගත කිටුණු අතර, අයකර ගතවූ සියයට 61ක් වූ රු.7,215,872ක ආදායම් ඕන ආදායමට එකතු වී තිබුණි. ඒ අනුව සමාලෝචිත වර්ෂය තුළ අයකරගත යුතු මුළු සමීච දඩ ආදායමින් මුළු අයකර ගැනීම 11,619,885ක් සමීචක් වන අතර, එය සියයට 26ක් වැනි ඉතා අඩු අගයක් වන තිබුණි.

(ඇ) දෙල්කඳ ඉඩම් පරමිත්ප්‍රාප්ත කාර්යාලය වෙත දෙවන පිටපත් භාරදීම ප්‍රමාද කිරීම වේලාවෙන් තොරවීමට නියම කළ වසර ගණනාවක සිට අයකර ගැනීමට කටයුතු නොකළ රු.1,261,422ක සමීච ආණ්ඩු 2024 දෙසැම්බර් 31 දින වන විටත් ඕනව ඇවිතුණි.

3.2 වියදම් කළමනාකරණය

(අ) පුනරාවර්තන වැය විෂයයන් 04කට අදාළව ප්‍රතිපාදනයන් ඉතිරිව තිබියදීත්, එම වැය විෂයයන්ට හරකළ යුතු රු.399,346ක වියදමක් ප්‍රාග්ධන වැය විෂයයන්ට හරකර තිබුණු අතර, ඔවුන් පුනරාවර්තන වැය විෂයයන්ට හරකළ යුතු රු.505,737ක වියදමක් මූලධන වැය විෂයයන්ට හරකිරීමෙන් පුනරාවර්තන වැය විෂයයේ රු.327,032ක අධිවැයක් අවිච්ඡින්නයක් වලකාගෙන තිබුණි.

(ආ) නීතිප්‍රයෝජනවත්වන තොරතුරු ලැක්කපමින් පිළිවෙල කිරීම වේලාවෙන් ඇතුළු අවස්ථාවලදී මුදල් පරලාභි 66 මිනිත් ඉතා ඉහළ අගයන්වලින් ප්‍රතිපාදන මාරුකර තිබුණි.



- i. 2024 වර්ෂය වෙනුවෙන් මහජනාග සංවර්ධනය සඳහා වූ 254-01-02-2106 වැය විෂයයෙහි මූලික වියදම් ඇස්තමේන්තුව රු.180,000,000ක් වූ අතර, ඉන් රු.17,000,000ක් මු.රෙ. 66 ප්‍රකාරව වැය විෂයය 254-01-02-2103ට මාරුකර තිබුණි. ඒ අනුව සංශෝධිත ඇස්තමේන්තුව රු.163,000,000ක් වූ අතර, වර්ෂය තුළ වියදම් රු.116,599,066ක් වූයෙන් වර්ෂය අවසාන වන විට තවදුරටත් රු.46,400,934ක් හෙවත් සියයට 28ක ඉතිරියක් පැවතුණි.
- ii. වැය විෂයය 254-01-02-2103යේ මූලික ඇස්තමේන්තුව රු.20,000,000ක් වූ අතර මුදල් රෙගුලාසි 66 මගින් රු.17,000,000ක් මාරුකර මුළු ඇස්තමේන්තුව රු.37,000,000ක් දක්වා සංශෝධනය කරගෙන තිබුණි. ඒ අනුව ඇස්තමේන්තු සංශෝධනය සියයට 85කින් ඉහළ ගොස් තිබුණු අතර වියදම් ද රු.36,603,674 ක් වී තිබුණි.

(ඇ) වැය විෂයයන් තුනක් සඳහා ප්‍රතිපාදන ප්‍රමාණවත් නොවීම හේතුවෙන් වෙනත් අරමුණු සඳහා වැය විෂයයන් 04කට වෙන්කර තිබුණු එකතුව රු.23,000,000ක ප්‍රතිපාදන මු.රෙ.66 මගින් අවශ්‍යතාව ඉක්මවා මාරුකර ගැනීම හේතුවෙන් ඉන් සියයට 21 සිට සියයට 91 දක්වා එකතුව රු.13,938,261ක ප්‍රතිපාදන ඉතිරි වී තිබුණි.

(ඈ) වැය විෂයය 254-01-01-1102 සඳහා වූ ඇස්තමේන්තු ගත ප්‍රතිපාදනය රු.500,000න් රු.400,000ක් වෙනත් වැය විෂයයකට මාරුකිරීමෙන් අනතුරුව රු.100,000 ඉතිරියක් පැවතිය ද එය සියයට සියයක්ම උපයෝජනය නොකර ඉතිරිකර තිබුණු අතර, වැය විෂයය 254-01-02-1102 සඳහා වෙන්කර තිබුණු රු.500,000ක මුළු ප්‍රතිපාදනයම උපයෝජනය නොකර ඉතිරිකර තිබුණි.

(ඉ) 2024 ජනවාරි 10 දිනැති අංක 01/2024 දරන ජාතික අයවැය වනු ලබන 2.1 ඡේදය ප්‍රකාරව ගමන් වියදම් සඳහා වෙන්කර ඇති ප්‍රතිපාදන සීමාව තුළ පමණක් වියදම් දැරීම සඳහා බැඳීම් ඇතිකර ගත යුතු වුව ද, සමාලෝචිත වර්ෂය තුළ වැය විෂයය 254-01-02-1101 සඳහා ඇස්තමේන්තුගත ප්‍රතිපාදනය ඉක්මවා සියයට 22ක් වූ රු.1,000,000ක අතිරේක ප්‍රතිපාදන මු.රෙ.66 මගින් මාරුකර ගෙන වියදම් දරා තිබුණි. ඒ අනුව මෙම වනු ලබන විධිවිධාන ප්‍රකාරව වියදම් පිරිමැසුම්දාසි ලෙස පාලනයකින් යුතුව උපයෝජනයකර නොතිබුණි.

(ඊ) සමාලෝචිත වර්ෂය තුළ වැය විෂයයන් 14 ක් සඳහා වෙන්කරන ලද රු.235,700,000ක ප්‍රතිපාදනවලින් රු.72,614,083ක ප්‍රතිපාදන ඉතිරිවී තිබුණු අතර, එම වැය විෂයයන්හි ඉතිරිවීම් ප්‍රතිශතය සියයට 11 සිට සියයට 78ක පරාසයක් ගෙන තිබුණි.



3.3 බැරකම් හා බැඳීම්වලට එළඹීම

- (අ) 2024 දෙසැම්බර් 10 දින සිට 2025 ජනවාරි 09 දක්වා කාලය පරිච්ඡේදයට අදාළව ගෙවිය යුතු ගොඩනැගිලි කුලී රු.540,000ක් බැරකම් යටතේ දක්වා තිබුණි.
- (ආ) 2024 දෙසැම්බර් 31 දිනට වැය වීම්යෙන් 17කට අදාළව බැරකම් ලේඛනයේ සටහන්කර තිබුණු රු.30,434,279ක් වූ බැරකම් වටිනාකම මූල්‍ය ප්‍රකාශනය සමඟ ඉදිරිපත්කර ඇති බැරකම් ප්‍රකාශනයට රු.12,050,471ක් ලෙස රු.18,383,808ක් අඩුවෙන් ද, වැය වීම්යෙන් 03කට අදාළව බැරකම් ලේඛනයේ සටහන්කර තිබුණු රු.503,583ක් වූ බැරකම් වටිනාකම බැරකම් ප්‍රකාශනයේ රු.2,973,424ක් ලෙස රු.2,469,841ක් වැඩියෙන් ද දක්වා තිබුණි.

3.4 වෙනත් අමාත්‍යාංශ හා දෙපාර්තමේන්තු විසින් ලබාදුන් ප්‍රතිපාදන උපයෝජනය

බිම් සවිස මිලදීගැනීම් සඳහා සමාලෝචිත වර්ෂය තුළදී සංචාරක හා ඉඩම් අමාත්‍යාංශයෙන් වැය වීම්ය 122-02-03-04-2509 යටතේ ලබාදී තිබුණු රු.206,743,567ක ප්‍රතිපාදනවලින් වැඩසටහන වෙනුවෙන් සමාලෝචිත වර්ෂයේදී රු.104,885,556ක් පමණක් වැයකර තිබුණු අතර ඉතිරිය රු.101,858,011ක් විය. ඒ අනුව භාවිතයට ගෙන තිබුණු ප්‍රතිපාදනය මුළු ප්‍රතිපාදනයෙන් සියයට 50.7ක් වූ ඉතා පහළ අගයක් විය.

3.5 ප්‍රධාන ගණන්දීමේ නිලධාරී/ ගණන්දීමේ නිලධාරී විසින් සිදුකළ යුතු සහතිකවීම්

2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වන වගන්තියේ විධිවිධාන අනුව ප්‍රධාන ගණන්දීමේ නිලධාරී විසින් පහත සඳහන් කරුණු සම්බන්ධයෙන් සහතිකවීම් කළ යුතුව තිබුණත්, ඒ අනුව කටයුතුකර නොතිබුණි.

2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වන වගන්තියේ විධිවිධාන අනුව දෙපාර්තමේන්තුවේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස්කර පවත්වාගෙන යනු ලබන බවට ප්‍රධාන ගණන්දීමේ නිලධාරී හා ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර, එම පද්ධතියේ සඵලදායීතාවය පිළිබඳව කලින් කල සමාලෝචනය සිදුකර ඒ අනුව පද්ධති ඵලදායී ලෙස කරගෙන යෑමට අවශ්‍ය වෙනස්කම් සිදුකරනු ලැබිය යුතු බවත්, එම සමාලෝචනයන් ලිඛිතව සිදුකර එහි පිටපතක් විගණකාධිපති වෙත ඉදිරිපත් කළ යුතුව තිබුණත්, එවැනි සමාලෝචනයක් සිදුකළ බවට ප්‍රකාශ විගණනයට ඉදිරිපත්කර නොතිබුණි.





ii. ශ්‍රී.පෙ. 113(4)

ගාස්තු ගෙවීම් සඳහා ඇතිව ඇති අනවුරු ඇතිව අවසරදීමට නිකුත්කරන සෑම ලිපියකම පිටපතක් විගණකාධිපතිවරයා වෙත ද යැවිය යුතු වුවත්, එම වාර්තා පිටපත් විගණකාධිපතිවරයා වෙත ඉදිරිපත්කර නොතිබුණි.

- (ආ) ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ අංක 2310/29 දරන රාජ්‍ය සේවා කොමිෂන් සභාවේ ප්‍රසිද්ධ කිරීමට කටයුතු කළ යුතු වුවත්, කාර්යසාධන රීති 158 දෙපාර්තමේන්තුව විසින් ඒ අනුව කටයුතුකර නොතිබුණි.
- (ඇ) 2023 නොවැම්බර් 30 දිනැති රාජ්‍ය නව සිනාස් වෙබ් සේවාව පද්ධතියක් ලබාගත් ගිණුම් ඔර්දෝසේදය අංක 05/2023 SA-40 හා බැඳීම් හා බැරකම් පිළිබඳ ප්‍රකාශනය හි 3.1 වගුව ආකෘති (ඇ,ච,ඍ) iii) මූල්‍ය ප්‍රකාශන සමඟ ඉදිරිපත්කර නොතිබුණි.

3.7 කන්කාටිය අතුරු අමුණ නිකුත් කිරීම හා පියවීම

2020 අගෝස්තු 28 දිනැති අංක 01/2020 දරන රාජ්‍ය මුදල් චක්‍රලේඛයෙන් සංශෝධිත මුදල් රෙගුලාසි 371 (2)(ආ) ප්‍රකාරව නියමිත කාර්යයක් සඳහා ලබාගන්නා කන්කාටිය අතුරු අමුණ එම කාර්යය නිමකළ විට පියවිය යුතු ය. එසේ වුව ද, රෙජිස්ට්‍රාර් ජනරාල් දෙපාර්තමේන්තුවේ නිලධාරීන් 18 දෙනෙකු විසින් අවස්ථා 22කදී ලබාගෙන තිබුණු එකතුව රු.1,868,904ක අතුරු අමුණ පියවීම් දින 7ක සිට දින 73ක් දක්වා කාලයක් ප්‍රමාදකර තිබුණි.

4. මෙහෙයුම් සමාලෝචනය

4.1 කාර්යසාධනය

4.1.1 දැක්ම හා මෙහෙවර

මහජනතාවගේ සිවිල් අයිතිවාසිකම්, නිශ්චල සහ වාච්ච දේපලවල නීත්‍යානුකූල අයිතිය තහවුරු කරන ලිපිලේඛන ලියාපදිංචිය, සංරක්ෂණය කිරීම සහ සහතික පිටපත් නිකුත් කිරීමේ ජනතා කේන්ද්‍රීය සේවා සම්පාදනයේ මෙර මණ්ඩලය වශයෙන් කටයුතු කිරීම දෙපාර්තමේන්තුවේ දැක්ම වන අතර, නිශ්චල හා වාච්ච දේපලවලට අදාළ වෙනත් ලේඛන ලියාපදිංචි කිරීම සහ ශ්‍රී ලංකාවේ ඉඩම් නීතිමය ලියාපදිංචි කිරීම සහ ජන



ජීවිතයේ වැදගත් අවස්ථා වන විවාහ, උපන් සහ මරණ ලියාපදිංචි කිරීම, එම ලේඛන සංරක්ෂණය කිරීම සහ ඉල්ලීම මත ඒවායේ සහතික කරන ලද සිටපත් නිකුත් කිරීම සහ එමගින් ජනතාවට සිය අයිතිවාසිකම් ආරක්ෂා කිරීමට සහාය වීම දෙපාර්තමේන්තුවේ මෙහෙවර වූව ද, මෙම වාර්තාවේ 4.1.2, 4.5, 5, 6 සහ 7 යන මේදයන්හි දක්වා ඇති කාර්ය අනුව දෙපාර්තමේන්තුවේ කාර්යභාරය හා කර්තව්‍යයන් කාර්යක්ෂමව ඉටු වී නොතිබුණි.

4.1.2 අපේක්ෂිත නිමැවුම් මට්ටම් ලබා නොගැනීම

(ආ) ඊ - ඉඩම් ලියාපදිංචි කිරීමේ වැඩසටහන (e – Land Registry Program)

දෙපාර්තමේන්තුවේ කටයුතුවලට හා වෙනත් පාර්ශවයන්ගේ අවශ්‍යතාවයන් සඳහා, ඉඩම් ලේඛන පරීක්ෂා කිරීමේ කටයුතු මාර්ගගතව සිදුකිරීමට පහසුකම් සැලසීමට හා ලේඛන ලියාපදිංචි කිරීමේ කටයුතු කඩිනම් කිරීමේ අරමුණ ඇතිව ක්‍රියාත්මක කිරීමට සැලසුම් කළ ඊ-ඉඩම් (e - Land) පරිගණක වැඩසටහන ප්‍රතිනිර්මාණය කිරීමේ කටයුතු 2016 වර්ෂයේ සිට සිදුකළ ද, සමාලෝචිත වර්ෂය අවසාන වන විටත් එයින් අපේක්ෂිත අරමුණු ඉටුකර ගැනීමට හැකිවී නොතිබුණි.

4.2 වත්කම් කළමනාකරණය

(අ) අලුත්වැඩියාව සඳහා ප්‍රධාන කාර්යාලයට ලැබෙන යන්ත්‍ර සහ පරිගණක උපාංග අලුත්වැඩියාව සඳහා මහා අභ්‍යන්තර පාලන ක්‍රමයක් ස්ථාපිතකර නොමැති අතර, වසර කිහිපයකට පෙර අලුත්වැඩියාව සඳහා ලද භාණ්ඩ නිෂ්කාර්යව රඳවාගෙන තිබෙන බවත්, ඒ හේතුවෙන් ඇතැම් භාණ්ඩ කඩදුරටත් අබලන් තත්ත්වයට පත්වීමෙන් භාවිතයට ගත නොහැකි මට්ටමේ පවතින බවත්, ඇතැම් භාණ්ඩවල අභ්‍යන්තර උපාංග රහිතව කොටස් වශයෙන් පවතී.

(ආ) කොරකුරු කාක්ෂණ අංශය සතුව පැවති සැම්පුම් වර්ගයේ ප්‍රින්ටර්ස් 03ක්, කැනොන් වර්ගයේ හා ලෙක්ස්මාර්ක් වර්ගයේ ප්‍රින්ටර්ස් 02ක් සහ කලර් ප්‍රින්ටර්ස් 01ක් අස්ථාන ගතවී ඇති බව 2022 වර්ෂයේ භාණ්ඩ සමීක්ෂණයේදී හඳුනාගෙන තිබුණු අතර, 2023 වර්ෂයේ භාණ්ඩ සමීක්ෂණයේදී ඒවා අතරින් සැම්පුම් වර්ගයේ ප්‍රින්ටර්ස් සියල්ලම කැපී වශයෙන් පවතින බවත්, ඉතිරි ඒවා විනාශ කළ යුතු බවටත් නිර්දේශ ලබාදී තිබුණි. ඒ අනුව වත්කම් පරිහරණයේදී අක්‍රමිකතා සිදුවීමේ ඉඩකඩ පවතින බවත්, රජයේ දේපල ආරක්ෂිතව පවත්වාගෙන යාම සම්බන්ධයෙන් ශක්තිමත් අභ්‍යන්තර පාලන ක්‍රමයක් දෙපාර්තමේන්තුව තුළ ස්ථාපිතකර නොතිබුණි.





4.3 සාධු හා හානි

දෙපාර්තමේන්තුව විසින් භාවිතා කරමින් පැවති අංක KA-8957 දරන ව්‍යාපෘතිය 2022 ජනවාරි 20 දින අනතුරකට භාජනය වීම හේතුවෙන් රු.1,735,950ක අලාභයක් ඇස්තමේන්තුකර තිබූ අතර, එහි අලුත්වැඩියා කටයුතුවලින් අනතුරුව රු.845,205ක මුදලක් පමණක් රක්ෂණවරණය ලෙස ලැබී තිබුණි. එමඟින් රු.890,745ක ඉදිරි අලාභයක් දෙපාර්තමේන්තුවට සිදුවී තිබුණු අතර, මු.පර. 104 ප්‍රකාරව වගකීය යුතු පාර්ශවයන් හඳුනාගෙන එය අයකර ගැනීම සඳහා අවශ්‍ය කටයුතුකර නොතිබුණි.

4.4 කළමනාකරණ දුර්වලතා

- (අ) ආයතන සංග්‍රහයේ XXIV පරිච්ඡේදයේ 4.1 ඡේදය ප්‍රකාරව 2024 දෙසැම්බර් 31 දිනට මියගිය, විශ්‍රාම ගිය, වැඩ කහනම් කළ, සේවය හැර ගිය සහ ඉල්ලා අස්වූ/සේවයෙන් පහ කළ නිලධාරීන්ගෙන් අයවිය යුතුව පැවති රු.3,700,210ක ණයගෙවිය යුතු මාස 03ක සිට වසර 20ක් දක්වා කාලයක් ගතවී තිබුණු රු.2,672,109ක ණයගෙවීම් 2025 මැයි 29 දින වන විටත් අයකර ගෙන නොතිබුණි.
- (ආ) ආයතන සංග්‍රහයේ XLVIII පරිච්ඡේදයේ 13 වන වගන්තිය අනුව කිසියම් රජයේ නිලධාරියෙක් හෝ නිලධාරියන් කිප්පයකට වඩා වැඩ කරනු ලබන විට සිදුකර ගැනීමට විෂමාවාරයක් සම්බන්ධයෙන් මූලික විමර්ශනයන් අප්‍රමාදව සිදුකළ යුතු වුව ද, රෙජිස්ට්‍රාර් ජනරාල් දෙපාර්තමේන්තුව වෙත ලැබී තිබුණු පැමිණිලි පරීක්ෂා කිරීම සඳහා මූලික විමර්ශන නිලධාරීන් පත්කිරීමට වර්ෂයකටත් අධික කාලයක් ගතකර තිබුණි. එමෙන්ම මූලික විමර්ශන නිලධාරීන් පත්කළ ද, මූලික විමර්ශන කටයුතු අවසන් නොකිරීම හේතුවෙන් මුද්‍රිත නිලධාරීන් සම්බන්ධයෙන් ආයතන සංග්‍රහයේ XLVIII පරිච්ඡේදයේ 19 වන වගන්තිය ප්‍රකාරව විනය ක්‍රියාමාර්ග ගැනීමට නොහැකි වී තිබුණි. ඒ අනුව විනය පරීක්ෂණ කටයුතු කාර්යක්ෂමව නිමකිරීමට ප්‍රමාණවත් අභ්‍යන්තර පාලන පද්ධතියක් ස්ථාපිතකර නොතිබුණි.
- (ඇ) තාරමිල ඉඩම් රෙජිස්ට්‍රාර් කාර්යාලයේ කා.කා.පේ. III සේවකයෙකු විසින් ව-වන ක්‍රියාවල නිරතවීම සම්බන්ධයෙන් 2022 ජනවාරි 25 දින රෙජිස්ට්‍රාර් ජනරාල්වරයා වෙත පැමිණිල්ලක් යොමුකර තිබුණු අතර, 2025 මැයි මාසය අවසන්වන තුරුත් එම සේවකයා සම්බන්ධයෙන් විනය ක්‍රියාමාර්ග ගෙන නොතිබුණි.
- (ඈ) මහර ඉඩම් රෙජිස්ට්‍රාර් කාර්යාලයේ කාර්යාල කාර්යය සහායක සේවයේ සේවකයන් විසින් කාර්යාල කටයුතුවලට බාධා වන අන්දමින් කටයුතු කිරීම සම්බන්ධයෙන් 2022 ජූනි 15 දින ලැබී තිබුණු පැමිණිල්ලක් සම්බන්ධයෙන් 2024 වර්ෂය අවසන් වන විටත් විමර්ශන කටයුතු අවසන් කිරීමට අවශ්‍ය ක්‍රියාමාර්ග ගෙන නොතිබුණි.
- (ඉ) ලේඛන ලියාපදිංචි කිරීමේ ආඥාවෙන් 17 (අ) වගන්තිය හා රෙජිස්ට්‍රාර් ජනරාල්ගේ අත්පොතේ 267 හා 268 වන දෙපාර්තමේන්තු නියෝග ප්‍රකාරව, ලියාපදිංචි සඳහා



ලැබෙන ඔප්පු/ලේඛන දින 21 ක් ඇතුළත දී ලියාපදිංචි කිරීම අවසන් කළ යුතු වුවද, මහජනයා විසින් සාමාන්‍ය සේවා යටතේ ලියාපදිංචිය සඳහා දෙල්කඳ ඉඩම් රෙජිස්ට්‍රාර් කාර්යාලයට බාරදී තිබුණු ඔප්පු විශාල සංඛ්‍යාවක් නියමිත කාල වකවානුව තුළ ලියාපදිංචි කිරීමට කටයුතු කර නොතිබුණි.

- (ඊ) නොතාරිස් අඥාපනතේ 31 වන වගන්තියේ සඳහන් රීති නිසි පරිදි අනුමතය කරමින් නොතාරිස්වරුන් විසින් අඩුපාඩු රහිතව ලේඛන ඉදිරිපත් කර නිවස ද යන්න පරීක්ෂා කර භාරගැනීම සඳහා සුදුසු වැඩපිළිවෙලක් ස්ථාපිත කර නොතිබීම හේතුවෙන් ලේඛනවල අඩුපාඩු පරීක්ෂා කිරීම ලියාපදිංචි කටයුතු භාර විෂය ලිපිකරුවන් විසින්ම සිදු කළ යුතු බැවින් එය ලේඛන ලියාපදිංචි කිරීමේ කටයුතු කාර්යක්ෂමව සිදු කිරීමට බාධාවක් වී තිබුණි.
- (උ) දෙල්කඳ ඉඩම් රෙජිස්ට්‍රාර් කාර්යාලය විසින් 2019 වර්ෂයේ සිට 2024 දක්වා ලියාපදිංචිය අවසන් කර මාස හයක් ගතව තිබුණු ඔප්පු 2,352ක් පැවතිය ද, 1927 අංක 23 දරන ලේඛන ලියාපදිංචි කිරීමේ ආඥාපනතේ V වන පරිච්ඡේදයේ 28 (2) (අ) වගන්තිය හා රෙජිස්ට්‍රාර් ජනරාල් අත්පොතේ 315 (අ) වගන්තිය ප්‍රකාරව අදාළ පාර්ශවයන් වෙත ආපසු භාරදීමට හෝ සුදුසු පරිදි අපහරණය කිරීමට අවශ්‍ය පියවර ගත යුතු වුවත් එසේ නොකිරීම හේතුවෙන් අනවශ්‍ය පරිදි ලේඛන රාශියක් කාර්යාලය තුළ ඒකරාශී වී තිබුණි.
- (ඌ) නොතාරිස් අඥාපනතේ 31 (26), ලේඛන ලියාපදිංචි කිරීමේ අඥාපනතේ 4(1), (2) හා රෙජිස්ට්‍රාර් ජනරාල්ගේ අත්පොතේ 374 (1) හා 375 යන වගන්තිවල සඳහන් විධිවිධාන ප්‍රකාරව නොතාරිස්වරුන් විසින් තමා සාක්ෂි දැරූ ඔප්පුවල දෙවන පිටපත් සියල්ල ඔප්පු ලියා අත්සන් කළ මාසයට පසුව එලඹෙන මාසයේ 15 වැනි දිනට පෙර, අදාළ ඉඩම් රෙජිස්ට්‍රාර්වරයා වෙත භාරදිය යුතු වුවද, 2023 වර්ෂයේ සිට 2024 දෙසැම්බර් දක්වා කාලයට අදාළව දෙල්කඳ ඉඩම් රෙජිස්ට්‍රාර් කාර්යාලයට ඔප්පු පිටපත් භාරදිය යුතු නොතාරිස්වරුන් 72 දෙනෙකු විසින් ලියන ලද ඔප්පු දෙවන පිටපත් 1,162ක් භාරදී නොතිබුණි. මෙසේ ඔප්පු දෙවන පිටපත් භාර නොදීම නිසා නොතාරිස්වරයා විසින් ඔප්පු හිමි පාර්ශවයන්ගෙන් අය කරන මුද්දර ගාස්තුව නිසි පරිදි රජයට ගෙවා නිවස ද යන්න සනාථකර ගත නොහැකි විය.
- (එ) රෙජිස්ට්‍රාර් ජනරාල්ගේ අත්පොතේ 375 වගන්තිය ප්‍රකාරව ඊළඟ මාසයේ 15 වන දින හෝ එට ප්‍රථම ඔප්පු දෙවන පිටපත් හෝ හිස් වාර්තා එවීම පැහැර හරින නොතාරිස්වරුන් සම්බන්ධයෙන් වහාම විධිහිතතා වාර්තා පිළියෙළ කර ඉදිරි පියවර ගැනීමට කටයුතු කළ යුතු වුවද, 2023 වර්ෂයේ හා 2024 දෙසැම්බර් දක්වා කාල පරිච්ඡේදය සම්බන්ධයෙන් සිදු කළ නියැදි පරීක්ෂාවට අනුව දෙල්කඳ ඉඩම් රෙජිස්ට්‍රාර් කාර්යාලයේ නොතාරිස්වරුන් 62 දෙනෙකු විසින් ඔප්පු දෙවන පිටපත් ද, නොතාරිස්වරුන් 06 කු විසින් හිස්වාර්තා ද



ඉදිරිපත් කිරීම ප්‍රමාද කර තිබුණ ද, ඔවුන් සම්බන්ධයෙන් නිසි ක්‍රියාමාර්ග ගෙන නොතිබුණි.

- (ඒ) 2022, 2023 සහ 2024 යන වර්ෂයන් සඳහා දෙල්කඳ ඉඩම් රෙජිස්ට්‍රාර් කාර්යාලයට, ඔප්පු දෙවන පිටපත් භාරදීම පැහැර හැර ඇති නොකාර්යවරුන්ට විධිනිතරව වාර්තා යවා නොතිබුණු බැවින් රෙජිස්ට්‍රාර් ජනරාල් අත්පොතේ 375 (9) වගන්තිය ප්‍රකාරව දඩ අයකිරීමට හෝ නඩු පැවරීමට හෝ ඇති අවස්ථා ඔහුගේ තිබුණි.
- (ඔ) රෙජිස්ට්‍රාර් ජනරාල්ගේ අත්පොතේ 22 වගන්තිය ප්‍රකාරව ඉඩම් රෙජිස්ට්‍රාර් විසින් තම දිස්ත්‍රික්කයේ එක් එක් නොකාර්යවරයා වෙනුවෙන් නොකාර්යවරයාගේ වරදවල් පිළිබඳ ලේඛනයද, නොකාර්යවරගේ පත්වීම්, විධිනිතරව වාර්තා, රාජකාරී අවසාන වීම යනාදී කරුණු පිළිබඳ සියලුම තොරතුරු ඇතුළත් විධිමත් පෞද්ගලික ලිපි ගොනුවක් තබා ගත යුතු වුව ද, වගන්තියට ඉදිරිපත් කළ ලිපිගොනු විවිධ අඩුපාඩු සහිතව පවත්වාගෙන ගොස් තිබුණි.
- (ඔ) දෙල්කඳ ඉඩම් රෙජිස්ට්‍රාර් කාර්යාලයට 2022 වර්ෂයේ සිට 2024 දක්වා ලැබී තිබුණු ඔප්පු දෙවැනි පිටපත් 165,540ක් 117 වැනි අධිකාරිය වන ලේඛන ලියාපදිංචි කිරීමේ ආඥා පනතේ 5 වැනි වගන්තිය හා රෙජිස්ට්‍රාර් ජනරාල්ගේ අත්පොතේ 548 වැනි වගන්තිය ප්‍රකාරව වෙළුම් කිරීමට කටයුතු කර නොතිබුණි. තවද ලේඛනාගාරය තුළ අවිධිමත් ලෙස ලේඛන කැන්පස් කර තිබීම හේතුවෙන් සහ පෙර වර්ෂවලට අදාළව නොකාර්යවරුන් විසින් ඉදිරිපත් කළ යුතු සියළුම ලේඛන ඉඩම් රෙජිස්ට්‍රාර් වෙත ඉදිරිපත් කර නොතිබීම හේතුවෙන් 2022 වර්ෂයට පෙර කාල පරිච්ඡේදයන්ට අදාළව සියළුම ලේඛන ස්ථිර හෝ තාවකාලික වෙළුම් ලෙස ගොනුකර නොතිබුණි.
- (ඔ) නොකාර්ය ආඥාපනතේ 31 (23) වගන්තිය ප්‍රකාරව අන්තිම කැමැති පත්‍ර සහ උණ පූර්ණ පත්‍ර ද ඇතුළුව තමා ඉදිරිපිට ලියා අත්සන් කරන හෝ පිළිගනු ලබන ලේඛන ඒවා ලියා අත්සන් කරන හෝ පිළිගනු ලබන අනුපිළිවෙලට අනුගාමී පූර්ණ සංඛ්‍යා යෙදීමෙන් අ-ක කර නොකාර්යවරයා විසින් ඉඩම් රෙජිස්ට්‍රාර් කාර්යාලය වෙත ඉදිරිපත් කළ යුතු වුවද ඇතැම් නොකාර්යවරුන් විසින් එකම අ-කයෙන් ඔප්පු 02 ක් හෝ 03 ක් ලියා තිබූ අවස්ථා ද, A හා B ලකුණු භාවිතා කර තිබූ අවස්ථා ද තිබුණි. එසේ නොකාර්ය ආඥාපනතේ 31 වගන්තියේ දක්වා ඇති රීති පිළිපැදීම සහ ඒවාට අනුකූලව ක්‍රියා කිරීම පැහැර හරින නොකාර්යවරුන් සම්බන්ධයෙන් නිසි ක්‍රියාමාර්ගයක් ගෙන නොතිබුණි.
- (ඔ) දෙල්කඳ ඉඩම් රෙජිස්ට්‍රාර් කාර්යාලය මාසිකව රු.375,000ක් බැගින් රු.4,500,000ක වාර්ෂික කුලියක් ගෙවා බාහිර සාර්වභවයකගේ ගොඩනැගිල්ලක ඉහළ මාලයේ තුළ පදනම



මහ පවත්වාගෙන යන අතර ප්‍රමාණවත් ඉඩපහසුකම් නොමැති වීම, නඩත්තු කටයුතු නීතිපරිදි සිදු නොවීම හේතුවෙන් ලේඛනාගාරයක් තුළට වැසි ජලය කාන්දුවීම හා සිවිලීම වේගයෙන් ග්‍රහණයට හසු වී කිසිම කාර්යාල කටයුතු කාර්යක්ෂමව පවත්වාගෙන යාමට කටයුතු කළේ විය.

5. තීරසාර සංවර්ධනය

5.1 තීරසාර සංවර්ධන අරමුණු ඉටුකිරීමේ ප්‍රකෘතිය

දෙපාර්තමේන්තුවේ දැක්ම හා මෙහෙවර තුළින් ඉතා පුළුල් ක්ෂේත්‍රයක් ආවරණය වන අතර එය සාක්ෂාකර ගැනීම උදෙසා දෙපාර්තමේන්තුව විසින්,

- නිශ්චල හා වාචල දේපලවලට අදාළ ලේඛන, ඇමෝර්නි බලපත්‍ර, නිශ්චල දේපලවලට අදාළ හිමිකම් හා සිවිල් ලියාපදිංචි කිරීම
- භාරකාරත්වය සහ ලේඛන සංරක්ෂණය
- සහතික පිටපත් නිකුත් කිරීම වශයෙන් ප්‍රධාන කාර්යයන් තුනක් යටතේ ක්‍රියාකාරකම් ඉටු කිරීමට සැලසුම්කර තිබුණ ද, හඳුන්වාදී ඇති තීරසාර සංවර්ධන අරමුණු සහ ඉලක්ක සලකා බැලීමේ දී සිවිල් ලියාපදිංචි කිරීම පමණක් පදනම් කරගෙන තීරසාර සංවර්ධන අරමුණු ගොඩනගා ඇති බව නිරීක්ෂණය විය.

6. යහපාලනය

6.1 මහජනයා වෙත සේවා ඉටුකිරීම

නොතරිස් ආඥා පනතේ 31 වගන්තියේ සඳහන් පරිදි නොතරිස්වරුන් විසින් ඉඩම් ඔප්පු ලිපිපිටි පිළිපැදිය යුතු රීති අනුගමනය නොකර වැරදි අඩුපාඩුකම් සහිතව ලියා සහතික කර ලියාපදිංචි කිරීම සඳහා දෙල්කඳ ඉඩම් රෙජිස්ට්‍රාර් කාර්යාලයට 2021,2022,2023, සහ 2024 යන වර්ෂයන් හිදී භාරදුන් ඉඩම් ඔප්පු පිළිවෙලින් 84 ක්, 313 ක්, 711 ක් සහ 995 ක් බැගින් ඔප්පු 2,103 ක් ඒවායේ වැරදි නිවැරදි නොකිරීම හේතුවෙන් ලියාපදිංචි කිරීමට නොහැකිව ව්‍යය ලිපිකරු වෙත රඳවා ගෙන තිබුණි.





7. මානව සම්පත් කළමනාකරණය

7.1 අනුයුක්ත කාර්යමණ්ඩලය, තරා කාර්යමණ්ඩලය

2024 දෙසැම්බර් 31 දිනට දෙපාර්තමේන්තුවේ 2842 ක් වූ අනුමත කාර්ය මණ්ඩලයෙන් 238ක් සුරැකියාවක් ලැබූ අතර ජ්‍යෙෂ්ඨ මට්ටම අයත් තනතුරු 12ක් ද, මානව සම්පත් අයත් තනතුරු 82 ක් ද, ද්විතීක මට්ටමට අයත් තනතුරු 124 ක් ද ප්‍රාථමික මට්ටමට අයත් තනතුරු 20 ක් ද ඒ අතර විය.

(අ) 2024 දෙසැම්බර් 31 දිනට අනුමත සංවර්ධන නිලධාරී තනතුරු සංඛ්‍යාව 400 ක් වුවද, එදිනට තරා කාර්යමණ්ඩලය 1704 ක් වූ අතර 2025 ජනවාරි 29 දින තනතුරු 1298 ක් සඳහා අනුමැතිය ලැබී තිබුණි. ඒ අනුව 2025 මැයි 31 දින වන විට කවරුරටත් තනතුරු 406ක් අතිරික්තව පැවතුණි.

(ආ) රෙජිස්ට්‍රාර් ජනරාල් සේවයේ විවිධ තනතුරු 57 ක් දීර්ඝ කාලයක් තිස්සේ සුරැකියාවක් සලසා ගත නොහැකිවී පවතින අතර එම සුරැකියාව පිරවීමට කටයුතු නොකර පහළ තනතුරුවල නිලධාරීන් වැඩ ආවරණය සඳහා යොදවා තිබුණි.

(ඇ) දෙපාර්තමේන්තුවේ අතිරික්ත රෙජිස්ට්‍රාර් ජනරාල් තනතුරෙහි වර්තමානයේ රාජකාරී ඉටුකරන නිලධාරියා පත්කර දැනට වසර 05කට ආසන්න කාලයක් ගත වී ඇතත්, එම තනතුර සඳහා දැනට සිටින ජ්‍යෙෂ්ඨ නිලධාරීන් ස්ථිරව පත්කිරීම සඳහා සුදුසුකම් සම්පූර්ණ කර නොතිබුණි. පවතින ජ්‍යෙෂ්ඨ නියෝජ්‍ය රෙජිස්ට්‍රාර් ජනරාල් තනතුරු 2ක සඳහා පූර්ණකාලීනව රාජකාරී ඉටුකිරීම සඳහා නිලධාරීන් අනුයුක්ත කර තිබෙන අතර, එම තනතුරු සඳහා දැනට සිටින ජ්‍යෙෂ්ඨ නිලධාරීන් ස්ථිරව පත්කිරීම සඳහා සුදුසුකම් සම්පූර්ණ කර නොතිබුණි. දෙපාර්තමේන්තුව විසින් උසස් කිරීම් හා පත්කිරීම් ක්‍රියාවලිය නිසිකලට නියමිත පරිදි ඉටු නොකිරීම හේතුවෙන් මෙම කන්තටය උද්ගත වී ඇති බවත්, ඒ හේතුවෙන් තවත් වසර 05 කට අධික කාලයක් ගතවුවත් මෙම තනතුරු සඳහා ස්ථිර පත්කිරීම් කිරීමට නොහැකිවී සේවා පලපුරුද්ද රහිත සුදුසුකම් නොලත් නිලධාරීන්ට කවරුරටත් මෙලෙස රාජකාරී ඉටුකිරීම සඳහා පත්කිරීමට සිදුවී ඇත.


 සු.එන්. අලුත්ගේ
 ජ්‍යෙෂ්ඨ සහකාර විගණකාධිපති
 විගණකාධිපති වෙනුවට



Chapter 04 - Performance Indicators

4.1 Performance Indicators of the Institution (Upon the action plan)

Specific indicators	Actual output as a percentage of expected output		
	100 % - 90%	75% - 90%	50% - 74%
Repairing and rehabilitation of buildings		√	
Employee training and capacity development	√		
Revision of Registrar General's manual (Sinhala medium)			
3 rd volume		√	
4 th volume		√	
5 th volume	√		
6 th volume	√		
7 th volume	√		
8 th volume	√		
9 th volume	√		
Revision of Registrar General's manual (Tamil medium)			
3 rd volume		√	
4 th volume		√	
5 th volume		√	
6 th volume		√	
7 th volume		√	
8 th volume		√	
9 th volume		√	
Integration of the system with the EBMD data system and the eDAS data system of the Ministry of Foreign Affairs, Foreign Employment and Tourism.EBMD	√		
Installation of EBMD database system in Sri Lankan foreign missions		√	
Providing access to the EBMD database to other government agencies through API connectivity.	√		
04. Improving the infrastructure of the Information Technology Division. i. Establishing all data systems installed in the ICTA Cloud space within the department. (Data Center for DR		√	

Site)Sakyutha Adhanayana.			
Website restructuring.		√	
Decision on the extent of facilities to be provided to the 10 selected Land Registrar's Offices		√	
Training of officials related to the installation of e-Land Software - Phase 01 (Iteration 01) in 10 Land Registrar Offices			√
Installation of e-Land Software - Phase 01 (Iteration 01) in 10 Land Registrar Offices.			√
Scanning of land records at selected (for the year 2024) Land Registrar offices	√		

Chapter 05 - Performance in achieving the Sustainable Development Goals

Target/Objectives	Targets	Achievement indicators	Progress in achieving achievements so far		
			0%-49%	50%-74%	75%-100%
Objective 10- Reduced Inequality	Social empowerment and advancement of all people, regardless of age, gender, disability, ethnicity, race, religion or other status. Implementing social security policies and progressively achieving equality	Registration of every birth that occurs during the year .			X
		Registration of every marriage that took place during the year.			X
		Registration of every death that occurred during the year			X
		Development of legal conditions			
Objective16-Peace, Justice and Strong Institutions	Provide legal identity for all by 2030, including birth registration	Registration of every birth that occurs			X

Chapter 06 – Human Resource Profile

6.1 Cadre Management

Departmental Cadre
by 31.12.2024
Registrar General's Department

	Post	Service /Grade	Approved Number	Existing Number	Vacant/Excess
Senior Level					
01.	Registrar General	SLAS Special Grade	1	1	0
02.	Additional Registrar General	Registrar Service (Special Grade)	1	0	1
03.	Senior Deputy Registrar General(Administration)	SLAS. (I)	1	1	0
04.	Senior Deputy Registrar General	Registrar Service (I)	2	0	2
05.	Chief Accountant	SLAcS(I)	1	0	1
06.	Deputy/Assistant Registrar General	SLAS. (III/II)	1	1	0
07.	Deputy/Assistant Registrar General	Registrar Service (III/II)	31	24	7
08.	Director	Sri Lanka Information and Communication Technology Service (I)	1	0	1
	Chief Internal Auditor	SLAcS (I)	1	1	0
08.	Accountant	SLAcS.(III/II)	3	3	0
10.	Legal Officer	Departmental (III/II)	1	0	1
11.	Assistant Director	Sri Lanka Information and Communication Technology Service (III)	1	1	0
Tertiary Level					
12.	Administrative Officer	PMA Service (Supra)	1	1	0
13.	Land /Title District Registrar	Registrar Service (Grade II)	50	24	26
14.	Information and Communication Technology	Sri Lanka Information and Communication	2	1	1

	Officer	Technology Service			
15.	Translator	Translators	1	0	1
16.	Additional Land Registrar/Additional District Registrar	Registrar Service	537	483	54
Secondary Level					
17.	Budget Assistant	Associated Service	1	0	1
18.	Development Officer	Associated Service	400	1683	0
19.	Tecchnical Officer	Departmental	1	0	1
20.	Information and Communication Technology Assistant	Sri Lanka Information and Communication Technology Service	12	11	1
21.	Management Service Officer	PMA Service	946	840	106
22.	Document Assistant	Departmental	309	300	9
Primary Level					
23.	Driver	Drivers Service	28	18	10
24.	Bookbinders	Departmental	90	86	4
25.	Office Assitant	Office Assistant Service	369	369	0
26.	Office Labourer		50	46	4
Total			2842	3894	

6.2 The impact of human resource shortage/surplus on organizational performance

The Administrative Division of the Registrar General's Department strives to maintain the cadre in accordance with the approved cadre in order to achieve the objectives and goals of the Department at all times. Staff vacancies are filled through recruitment and promotion for posts where there is a shortage of human resources and the Ministry of Public Administration is informed about the vacancies of officers in the Combined Service on a monthly basis through PACIS. In addition, the Director General of Combined Services is informed about the vacancies from time to time

At the end of 2024, out of the 45 approved senior officer posts, 71%, that is 32 posts, were filled, while 13 senior officer posts remained vacant, which had an impact on human resource management, including the expansion of the range of control, and the overall performance of the Department.

It is notable that the post of Legal Officer, which is an essential post for the Department, remains vacant in the year 2023. Furthermore, although there are 50 Land Registry Offices under the

Department, the total number of Land Registrars working under the Department as on 31.12.2023 was 24.

Also, in the year 2024, a Director was recruited to the Information Technology Division of the Registrar General's Department, which is implementing projects such as e-Land, e-Population, e-BMD and e-Title, which had been vacant until now, and this is expected to have a positive impact on the implementation of e-services and e-projects more efficiently and effectively and on the establishment and deployment of planned e-projects. The Department was able to complete 90% of the approved additional district Registrar General posts in the Registrar Service.

The majority of the secondary officers, namely Development Officers and Management Services Officers, were serving under the Department at 100% and 88% of the approved cadre respectively as at 31.12.2024 and their contribution to the overall performance of the Department is immense.

Furthermore, the Administration Division was able to maintain a staff of 92% of the approved total staff of the Department under the Department, which was the reason for the overall performance of the Registrar General's Department in the year 2024 being satisfactory. The fact that the Department has the necessary human resources to perform properly its duties at all levels and sections in achieving the goals and objectives of the Department was a great help in achieving high performance in the year 2024.

6.3 Human Resource Development

Progress achieved in the year 2024 – Training Division

- Training programs on Attorney License Registration, Matters to be considered while writing and signing a deed and Land Law, Consular Act (Foreign Births/Marriages/Deaths) Registration, Adoption Act and Re-registration of Births, Registration of Deaths of Missing Persons, Registration of Deaths of Missing Persons and Adoption (Tamil Medium), Training programs on Registration of Deaths and Registration of Delayed Births .
- Training program on statutory matters for new land registrars performing duties covering duties, training program on Section 35 of the Registration of Documents Ordinance and training program on Sections 36-39 of the Registration of Documents Ordinance, training program on Section 31 of the Notary Ordinance , Phase 1, 2, discussion of the Registration of Documents Act and issues.
- Special Powers of Attorney registration, Births and Deaths Ordinance, registration of documents, Notaries Ordinance, Marriage Registration and adoption and restoration of folios , training program on e-BMD data systems for Northern and Eastern Provincial Officials, training program on constitutional matters for officials engaged in document registration in the Northern Province - Tamil Medium
- Training on constitutional matters for Development Officers, Management Assistant Officers and Document Assistant Officers engaged in the registration of documents in the Western Province - Phase 1 and Phase 2

- Proficiency test for the Computer Technology and Capacity Development Training Program conducted by the Information Technology Agency, computer training program conducted by ICTA, information technology seminar and capacity development training program Phase 01, Phase 02 conducted by the Computer Society of Sri Lanka
- Conducting 150 hours of Tamil language proficiency, postgraduate course programs, secretarial practice training program.
- Training program on procurement - Phase 1, Phase 2, training programs on Establishments Code and procurement, filing, board of survey, procurement training program conducted by STFL and training program on procurement of goods related to information technology .
- Two-day Induction Training Program for New Bookbinders - Phase 1 and Phase 2, the examination conducted by NAITA institute for Bookbinders - NVQ 03.
- Training Program to Develop Legal Knowledge and Soft Skills for Officers Performing counter duties in Land Registrar's Offices and Assistant Registrar General's Offices and Training Program for officers performing counter duties Phases 1 and 2, Training program for officers performing counter duties(Sinhala/TamilMedium)
- Training program for departmental officers serving in the Divisional Secretariats of Uva Province and Northwestern Province, Phase 1, Phase 2.
- Training program on follow-up of audited information at the Embilipitiya Land Registrar's Office, training on internal audit follow-up inspections for officials in Kilinochchi, Mannar and Vavuniya districts - Tamil medium
- Registration of documents and priority, Kandyan Marriage Act, Title Act, General Marriage Registration Act, Adoption Act, births, marriages and deaths amendment, Title Act - Tamil medium, Muslim Marriage and Divorce Act, Registration of Documents and Notary Ordinance - Tamil Medium, Consular Act (Foreign Births/Marriages/Deaths) registration, training programs on registration and amendment of documents
- Training program on e-BMD data systems for officials in the Southern Province, Central Province and Uva-Sabaragamuwa Region, Training program on e-Population System for district officials in Colombo, Puttalam, Ratnapura and Kurunegala, Training program on e-Population system for district officials, Training program on entitlement training in Central Province/Sabaragamuwa and Uva Provinces
- Statutory matters and capacity development training programme for officers of the Registrar General's Service held at the Embilipitiya Leadership Development Training Centre
- North Central Province, Sabaragamuwa Province, Central Province, Southern Province, Uva Province and North Western Province Training Programme - Phase 01, Phase 02, Phase 3 / 4

Chapter 07- Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/Not-complied))	Brief explanation for non compliance	Corrective actions proposed to avoid non-compliance in future.
1	The following Financial statements/accounts have been submitted on due date			
1.1	Annual Financial Statement	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not-Complied	Not relevant to the scope of the department	
1.4	Stores Advance Account	Not-Complied		
1.5	Special Advance Account			
1.6	Others			
2	Maintenance of Books and Registers(FR445)	Complied		
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018			
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the General Treasury on due date	Complied		
2.6	Register for cheques and	Complied		

	money orders has been maintained and update			
2.7	Inventory register has been maintained and update.	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		
2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA – N20) has been maintained and update	Complied		
3	Delegation of Functions for Financial Control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		
4.2	Preparation of Annual Procurement Plan	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		

5	Audit Query			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	Complied		
6.2	All the internal audit reports have been replied within one month	Not-Complied	The time taken to send and receive inquiries and get answers from branch offices spread across the island is not sufficient and there is lack of interest in it.	Informing the supervisory officers of the relevant officers and taking steps to carry out relevant communication activities via e-mail.
6.3	Copies of all the internal audit reports has been submitted to the management audit department in terms of the Sub-section 40(4) of the National Audit Act No.19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulations134(3).	Complied		
7	Audit & Management Committees			
7.1	Minimum 4 meetings of the Audit and Management Committee has been held during the year as per the DMA circular 1- 2019	Complied		

8	Asset Management			
8.1	Information about purchases of assets and disposals was submitted to the Comptroller General 's Office in terms of Chapter 7 of the Assets Management Circular No. 01/2017 .	Complied		
8.2	A suitable Liaison Officer was appointed to coordinate the implementation of the provisions 13 of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports were submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	Carrying out the disposal of condemn articles in terms of FR 772	Complied		
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been	Complied		

	prepared and submitted to the Auditor General on due date			
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied		
9.3	The vehicle log books had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had brought forwarded from the year under review or previous years settled	Complied		
10.3	Action had been taken in terms of Financial Regulations regarding balances that had been	Complied		

	disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month			
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1) are committed.	Not-Complied	Adequate provisions has not been received for annual requirement	
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		
12.2	An analysis had been carried out regarding the balances in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Complied		
13	General Deposit Account			
13.1	Action had been taken as per F.R.571 in relation to lapsed deposits	Complied		
13.2	The control account for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to Treasury Operations Department	Complied		

14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Not-Complied	It has been exceeded one month period in settling certain imprests	Informing the officers in charge of the subject at the branch offices to take steps to refund the advance vouchers and remaining money immediately after the relevant work is completed.
14.3	Issuace of ad-hoc sub imprests so as to not exceeding the approved limit as per FR 371.	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied		
16	Human Resource Management			
16.1	The staff had been maintained within the approved cadre		Not-complied	Request has been done for the appeoval of a post of Development Officer
16.2	All members of the staff have been issued a duty list in writing			
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017	Complied		

	dated 20.09.2017			
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution is provided through its website, and the public is facilitated to express their praise and criticism of the institution through the website or through alternative channels.	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the Right to Information Act.	Complied		
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied		
18.2	A methodology has been devised by the Institution in	Complied		
19	Preparation of the Human Resource Plan			

19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	Responses Audit Paras			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		