



Registrar General's Department

Inviting bids for the acquisition of a building on lease basis for the Embilipitiya Land Registrar's Office of the Registrar General's Department

Building Premises

Square Feet
Must be no less than 6,000 square feet
Required specifications
Must be within Embilipitiya city limits
Water, electricity, telephone facilities
Toilet and shower facilities

In addition, priority will be given to the following facilities.

- * The Navanagara area, which is close to the police station, bank, court complex, post office, bus stand and main road, is the most suitable.
- * There should be an unobstructed access road for vehicles
- * There should be sufficient space for parking vehicles (there should be space to park at least 10 vehicles)
- * The proposed building premises should have separate three-phase electricity and water facilities
- * In the case of a multi-storey building, it should be on the ground floor or first floor.
- * There should be sufficient toilet facilities for staff and visiting public, and in the case of a multi-storey building, there should be adequate separate toilet facilities for each floor.
- * There should be a gate that can be closed to the entrance and the building premises should be securely locked and closed.
- * Air conditioning system and fans should be installed or can be installed before signing the lease agreement.
- * Fire safety equipment must be installed
- * There must be an access road for people with special needs or the ability to build it before signing the lease agreement
- * There must be a cabin and external toilet facilities outside the building for security officers to stay or the ability to build it before signing the lease agreement

Your quotations, including an internal plan of the building and information confirming the ownership of the building, should be prepared in duplicate and sealed and delivered to the Registrar General's Department, No. 234/A3, Denzil Kobbekaduwa Mawatha, Battaramulla, before 2.00 p.m. on 2026.04.21 or should be delivered by hand and deposited in the tender box kept in the Supply Section of the Department before the above time. The quotations should be superscribed on the top left corner of the envelope containing the quotations as "Invitation to quotations for the acquisition of a building on lease basis for the Office of the Land Registrar, Embilipitiya".

Bids will be opened at 2.00 p.m. on 2026.04.21 and bids received after that time will be rejected

Registrar General
Registrar General's Department
2026.03.24